



Scrutiny Liaison Committee

Records of Meetings

Year: 2021

The following records of meetings have been approved by the Committee.

Signed

.....
Senator Kristina Moore

President
Scrutiny Liaison Committee

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 6th January 2021

Present	Senator Kristina Moore (President) Connétable Mike Jackson Deputy Mary Le Hegarat Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p>1. Brexit Review Panel - UK-EU Trade and Economic Cooperation Agreement ('TECA'): Inclusion of the Bailiwick of Jersey (P.170/2020) – Non-Fisheries</p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>Legal Advisor fees: £15,000 Expenses for Legal Advisor: £1,000 Public hearings: 10 x £143 = £1,430 Total = £17,430</p>	

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 7th January 2021

Present	Senator Kristina Moore (President) Connétable Mike Jackson Deputy Mary Le Hegarat Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p>1. Environment, Housing and Infrastructure Panel - UK-EU Trade and Economic Cooperation Agreement ('TECA'): Inclusion of the Bailiwick of Jersey (P.170/2020) - Fisheries</p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>Public hearings: 10 x £143 = £1,430 Total = £1,430</p> <p>It was noted that the Panel would consider the existing expert advice provided by the Law Officers' Department, whilst reserving the option to make financial provision for further independent legal advice.</p>	

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 8th January 2021

Present	Senator Kristina Moore (President) Connétable Mike Jackson Deputy Mary Le Hegarat Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p>1. Migration and Population Review Panel - Phase 1 Migration Control Policy Review [P.137/2020 Part C]</p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>Public Hearings: 4 x £150 = £600 Social Media advertising: £50 Total = £650</p> <p>The Committee further approved the initial membership of the Review Panel. It would be chaired by Senator Steve Pallett, who was joined by Deputy Steve Ahier. It was intended that the membership would evolve to include a representative from each standing Scrutiny Panel, given the wide-ranging scope of the topic.</p>	

Scrutiny Liaison Committee (SLC)

Record of Meeting

Date: 20th January 2021

Present	Senator Kristina Moore (President) Connétable Mike Jackson Deputy David Johnson Deputy Mary Le Hegarat Deputy Rob Ward Deputy Inna Gardiner
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier (Committees and Panels)

Agenda matter	Action
<p>1. Membership</p> <p>The Committee formally welcomed Deputy David Johnson following his appointment as Chair of the Economic and International Affairs Scrutiny Panel, subsequent to Deputy Kirsten Morel's appointment as an Assistant Minister for Economic Development, Sport and Culture.</p> <p>Deputy Mary Le Hegarat was appointed Vice-President to fill the vacancy arising from Deputy Morel's appointment as an Assistant Minister.</p>	
<p>2. Minutes</p> <p>The Committee approved the records of its meetings held on 25th November, 15th and 22nd December 2020 and 6th, 7th and 8th January 2021.</p>	
<p>3. Activity and Work Programme Updates</p> <p>The Committee discussed the activity reports for the Scrutiny Panels, PAC and all current Review Panels. It further considered Panel work programmes and its own current actions.</p> <p>It agreed that options should be identified for a workshop style event to be held for all Scrutiny Members in the final quarter of 2021, to comprehensively inform the matters to be covered by the Committee's end of term legacy report. In the meantime, it agreed that options should also be identified, ideally through the Commonwealth Parliamentary Association, for a seminar in quarter two of 2021 for all Scrutiny Members on the topic government accountability to parliamentary committees, and associated governance and accountability frameworks.</p> <p>The Committee discussed the approach of Panels to a number of cross cutting topics, mindful amongst other challenges of the implications on Members' time and staff resources of creating any further Review Panels. In relation to Covid-19 it was noted that work would continue to be conducted by Panels on an individual basis relevant to their respective remits, liaising with other Panels and the Committee as required to avoid duplication or to invite additional input on cross-cutting matters. The structure for Brexit work on the UK-EU Trade and Economic Cooperation Agreement was noted, with fisheries matters being scrutinized by the Environment, Housing and Infrastructure Panel and all other trade elements by the Brexit Review Panel. With</p>	TO

<p>regard to public sector office accommodation, the cross-over between the work of PAC on Estate Management and the Corporate Services Panel, and to a lesser extent the Environment, Housing and Infrastructure Panel, in respect of the proposed new Government headquarters, was considered. The Committee was satisfied by the structure of currently scoped or planned work on PAC and Corporate Services, and by the ongoing and active liaison.</p>	
<p>4. Privileges and Procedures Committee (PPC)</p> <p>The Committee noted the report from PPC providing an updating on its recent activity.</p>	
<p>5. Scrutiny Budget</p> <p>The Committee noted an update on review expenditure in the year to date and the remaining available budget. The overall budget for 2021 comprised:</p> <p>Advertising: £4,000 Advisor and other fees: £200,000 Transcription: £36,000 Total: £240,000</p>	
<p>6. Future Meetings</p> <p>The Committee noted that its next formal meeting was scheduled for 25th February 2020, 10am to 11.45am (Le Capelain Room).</p>	

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 29th January 2021

Present	Senator Kristina Moore(President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy David Johnson Deputy Rob Ward Deputy Inna Gardiner
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p>1. Children, Education and Home Affairs Panel: Covid-19 Response - Impact on Children and Young People</p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>Transcription costs at £150 per hearing: 5 hearings - £750.00 Advertising costs £100.00 Focus Groups £15,000.00 Expert Adviser(s) £15,000.00 Total £30,850.00</p>	

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 1st February 2021

Present	Senator Kristina Moore(President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy David Johnson Deputy Rob Ward Deputy Inna Gardiner
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p>1. Economic and International Affairs Panel: Covid-19 Response: Support for Businesses</p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>Transcription costs at £150 per hearing: £600.00 Survey/focus groups £10,000</p> <p>Total £10,600</p>	

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 3rd February 2021

Present	Senator Kristina Moore(President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy David Johnson Deputy Rob Ward Deputy Inna Gardiner
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p>1. Health and Social Security Panel: Maternity Services</p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>Transcription costs at £150 per hearing: £750.00 Advertising costs (JEP Advert) - £650.00 Focus Groups - £10,000 Expert Adviser - £20,000 Total £31,400</p>	

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 9th February 2021

Present	Senator Kristina Moore(President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy David Johnson Deputy Rob Ward Deputy Inna Gardiner
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p>1. Public Accounts Committee: Performance Management</p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>Transcription costs at £150 per hearing: £1,200</p>	

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 15th February 2021

Present	Senator Kristina Moore(President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy David Johnson Deputy Rob Ward Deputy Inna Gardiner
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p>1. Children, Education and Home Affairs Panel: Police Governance Law</p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>Transcription costs at £150 per hearing: £450.00 Advertising Costs: £100.00 Total £550.00</p>	

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 16th February 2021

Present	Senator Kristina Moore(President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy David Johnson Deputy Rob Ward Deputy Inna Gardiner
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p>1. Corporate Services Panel: Income Tax (Payment of 2019 Liability) (Jersey) Regulations</p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>Public Hearings: £300 Expert Advisor: £2,500</p> <p>Total: £2,800</p>	

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 18th February 2021

Present	Senator Kristina Moore(President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy David Johnson Deputy Rob Ward Deputy Inna Gardiner
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p>1. Public Accounts Committee: Estate Management</p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>Transcription costs at £150 per hearing: £1,200</p>	

Scrutiny Liaison Committee (SLC)

Record of Meeting

Date: 25th February 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy David Johnson (except Item 2 in part) Deputy Rob Ward Deputy Inna Gardiner
Apologies	
Absent	
In attendance	Tim Oldham, Assistant Greffier (Committees and Panels) Jenny O'Brien, Head of Digital and Public Engagement, States Greffe (Item 5 only)

Agenda matter	Action
<p>1. Minutes</p> <p>The Committee approved the records of its meetings held on 20th and 29th January, and 1st, 3rd, 9th, 15th, 16th and 18th February 2021.</p>	
<p>2. Activity and Work Programme Updates</p> <p>The Committee discussed the activity reports for the Scrutiny Panels, PAC and all current Review Panels. It further considered Panel work programmes and its own current actions.</p> <p>It was noted that the Corporate Services Panel had given consideration to lodging a Proposition in relation to <i>R.19/2021 – Land Transaction SO168 (3) – Office Accommodation Project, Union Street, St Helier</i>, presented initially to the States on 16th February 2021 with an addendum issued on 21st February, as further information was required be provided to the States about the transaction. The Panel had subsequently referred the matter to the Committee due to the nature of the issue, which crossed into the remits of several Panels. The Committee agreed that it would discuss the approach of Scrutiny to work on the Government of Jersey's 'Office Accommodation' project. Deputy David Johnson declared an interest as a member of the One Government Political Oversight Group, at which this project was an ongoing agenda item, and withdrew from the meeting for the duration of the discussion.</p> <p>The Committee agreed the necessity to seek deferral of approval of the land transaction agreement as proposed in the Reports R.19/2021 and R.19/2021 Add. pending the outcome of a Scrutiny review of the project, the provision to the Scrutiny review of the minutes of all meetings of the Council of Ministers, One Government Political Oversight Group and Regeneration Steering Group in relation to the project, and a States debate, with agreement or otherwise for the Minister to proceed with the land transaction.</p> <p>The terms of reference for the Scrutiny Liaison Committee were recalled. Standing Order 143 (a) provided that the Committee acted as a co-ordinating body for the work of the PAC, Scrutiny Panels and Review Panels, to ensure that there was no undue</p>	

<p>overlap in the work undertaken and to ensure that all aspects of the work of the Council of Ministers were, over time, reviewed. The Office Modernisation Programme connected with numerous Government workstreams including the Island Plan, estate management strategy, other major capital project programmes and the carbon neutral strategy. These in turn cut across multiple Panel remits, and it was agreed that in this context the Committee should seek to bring the Proposition in its name. It would not conduct the referenced Review, which would be subject to immediate planning and would be undertaken by either a sub-Panel of the Corporate Services Panel or a standalone Review Panel</p>	TO																				
<p>3. Privileges and Procedures Committee (PPC)</p> <p>The Committee noted the report from PPC providing an updating on its recent activity.</p>																					
<p>4. Scrutiny Budget</p> <p>The Committee noted an update on review expenditure in the year to date and the remaining available budget:</p> <table border="1" data-bbox="167 763 1201 1099"> <thead> <tr> <th>Description</th> <th>Actual Spend</th> <th>Committed Spend</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td>Advertising</td> <td></td> <td>£0</td> <td>£ 4,000.00</td> </tr> <tr> <td>Advisor Fees</td> <td>£ 8,200.00</td> <td>£ 90,300.00</td> <td>£ 200,000.00</td> </tr> <tr> <td>Transcription</td> <td>£ 1,357.00</td> <td>£0</td> <td>£ 36,000.00</td> </tr> <tr> <td>Spend</td> <td></td> <td></td> <td>£ 236,000.00</td> </tr> </tbody> </table>	Description	Actual Spend	Committed Spend	Budget	Advertising		£0	£ 4,000.00	Advisor Fees	£ 8,200.00	£ 90,300.00	£ 200,000.00	Transcription	£ 1,357.00	£0	£ 36,000.00	Spend			£ 236,000.00	
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Transcription	£ 1,357.00	£0	£ 36,000.00																		
Spend			£ 236,000.00																		
<p>5. Scrutiny Public Engagement</p> <p>The Committee welcomed the Head of Digital and Public Engagement (States Greffe) who provided a comprehensive update on the development of a public engagement strategy for the States Assembly which was shared with the Committee, and included the development of a consistent but dedicated strategy for the Scrutiny function. The Committee welcomed both aspects. It stressed the importance of successful engagement to the work of Panels and the PAC, and its long-standing anticipation of proposed increases in resources and associated improvements in this area for the Scrutiny function. It looked forward to working closely with the Head of Digital and Public Engagement in the coming weeks to finalise the dedicated Scrutiny strategy. The Head of Digital and Public Engagement confirmed that a draft would be provided to the Committee by the end of March, and it was agreed that a further meeting would be held at this time to explore the proposals and discuss the Committee's feedback.</p>	TO/J'OB																				
<p>6. Future Meetings</p> <p>The Committee noted the date of next scheduled SLC meeting was 18th March, 10am to 11.45am.</p> <p>The Committee recorded its frustration that the forthcoming monthly liaison meeting with the Chief Minister on 26th February had been cancelled at short notice by the Chief Minister, following a clash arising from a Government briefing to States Members being arranged for the same time as the meeting. It agreed to pursue alternative arrangements.</p>	TO																				

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 2nd March 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy David Johnson Deputy Rob Ward Deputy Inna Gardiner
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p>1. Health and Social Security Panel: Maternity Services</p> <p>The Committee recalled that it had approved a scoping document and Terms of Reference for the above Review on 3rd February 2021. The following budget had been agreed at that time:</p> <p>Transcription costs at £150 per hearing: £750.00 Advertising costs (JEP Advert) - £650.00 Focus Groups - £10,000 Expert Adviser - £20,000 Total £31,400</p> <p>The Members were advised that, subsequently, the Panel had agreed the rationale for revising the budget as set out below:</p> <ul style="list-style-type: none">• A further £5,000 for 2 additional focus groups• A further £5,000 for the engagement of the expert advisers from Attain and Dame Cathy Warwick (equal to an additional 4 days of work) <p>With regard to the focus groups the Panel had identified a requirement to carry out two additional sessions with professionals within maternity services in order to reach them and hear their views, as well as the views of parents. In relation to the expert advisers, it had concluded that the extra four days would allow for greater stakeholder engagement and the development of best practice benchmarks of the Jersey maternity services model to further enable an objective assessment of current services.</p> <p>The Committee approved the budget increase as set out above, confirming the total budget as £41,400.</p>	

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 17th March 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy David Johnson Deputy Rob Ward Deputy Inna Gardiner
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p>1. Children, Education and Home Affairs Panel: Covid-19 Response - Impact on Children and Young People</p> <p>The Committee recalled that it had previously approved the following budget for the above Review:</p> <p>Transcription costs at £150 per hearing: 5 hearings - £750.00 Advertising costs £100.00 Focus Groups £15,000.00 Expert Adviser(s) £15,000.00 Total £30,850.00</p> <p>It agreed to update the budget following a request from the Children, Education and Home Affairs Panel, due a re-assessment of the optimum approach to the focus groups:</p> <p>Transcription costs at £150 per hearing: 5 hearings - £750.00 Advertising costs £1000.00 Focus Groups £17,100.00 Expert Adviser(s) £15,000.00 Total £33,850.00</p>	

Scrutiny Liaison Committee (SLC)

Record of Meeting

Meeting held digitally

Date: 18th March 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy David Johnson Deputy Rob Ward Deputy Inna Gardiner
Apologies	
Absent	
In attendance	Lisa Mansell, Senior Youth Worker (Item 6 only) Tim Oldham, Assistant Greffier (Committees and Panels)

Agenda matter	Action
1. Minutes The Committee approved the records of its meetings held on 25 th February and 2 nd 2021.	
2. Activity and Work Programme Updates The Committee discussed the activity reports for the Scrutiny Panels, PAC and all current Review Panels. It further considered Panel work programmes and its own current actions. In particular, it discussed the cross-cutting nature of work on the emerging medicinal cannabis industry which fell within the remits of the Environment, Housing and Infrastructure Panel and the Economic and International Affairs Panel. It was noted that it was the intention for the respective Chairs and Panel Officers to liaise closely to avoid duplication or omission, and to actively identify appropriate opportunities for a collaborative approach as appropriate. The Committee also re-stated its commitment to be mindful to incorporate the impact on children and young people of topics within Panel/PAC work programmes, and to seek ways to gather their views and evidence accordingly.	
3. Privileges and Procedures Committee (PPC) The Committee noted a report from PPC providing an update on its recent activity. It was agreed that the Committee's preference for question time to be extended, to enable all listed oral questions to be asked at the respective States meeting, would be relayed to PPC.	
4. Scrutiny Budget The Committee noted an update on review expenditure in the year to date and the remaining available budget, and agreed that the option to secure separate funding for additional Covid related work by Panels and the PAC, in accordance with budget arrangements for Government projects impacted by Covid, should be explored:	

Description	Actual Spend	Committed Spend	Budget	
Advertising		£0	£ 4,000.00	
Advisor Fees	£ 15,200.00	£ 100,300.00	£ 200,000.00	
Transcription	£ 3,595.00	£0	£ 36,000.00	
Spend			£ 236,000.00	
5. Codes of Practice				
<p>The Committee received and approved updates to the Scrutiny/PAC 'Engagement' and 'Proceedings' Codes of Practice. It was noted that amendments to the 'Engagement Code' required States approval to be brought into effect. It was therefore agreed that the draft would be shared with the Chief Minister and arrangements made for discussions to take place on the proposed changes. In conjunction, the potential for the matter of access to minutes of meetings of the Council of Ministers and other such Government bodies would be re-visited.</p>				TO
6. Jersey Youth Parliament (JYP)				
<p>The Committee welcomed the Senior Youth Worker responsible for the JYP to discuss engagement with the Scrutiny function. The first sitting of the Youth Parliament was held in the virtual States Assembly on 8th March, when the members decided which three policies they would campaign on during their term of office. Out of 15 options, the Jersey Youth Parliament voted for the following campaigns:</p> <ul style="list-style-type: none"> • Improving Mental Health facilities in Jersey • Climate Change • Education in Jersey <p>It was noted they would research their policies in smaller campaign groups and gather the views of other young people before compiling a report/presentation which would be available to all States Members.</p> <p>Mindful of the similarity of Scrutiny work to that of the JYP, the Committee agreed that relevant Panels and their Officers could offer helpful insight, support and information to the JYP in these areas, as well as more generally, as campaign groups set about their work. Equally, Panels more generally would welcome and benefit from the opportunity to engage with and listen to the views of the members of the JYP. It was agreed, as a starting point, that arrangements would be made for the relevant campaigns to meet their respective Panels and Officers.</p>				TO
7. Future Meetings				
<p>The Committee noted the date of next scheduled SLC meeting was 15th April, 10am to 11.45am.</p>				

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 1st April 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p>1. Corporate Services Panel: People and Corporate Services Review</p> <p>The Committee recalled that it had previously approved the following budget for the above Review:</p> <p>Public hearings: 2 x £150 = £300 Expert technical advisor: £8,000 Total: £8,300</p> <p>At the request of the Corporate Services Panel, it agreed to increase the budget for the provision of an expert technical advisor from £8,000 to £15,000, due to a revised approach to the gathering of evidence from various stakeholders.</p>	

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 9th April 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p>1. Economic and International Affairs Panel - Review into Regulations for the Licence Application, Production and Export of Medicinal Cannabis on Jersey</p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>4 days of Public Hearings at £600 per day: £2,400 Expert Advisor: to be confirmed Total (provisional): £2,400</p>	

Scrutiny Liaison Committee (SLC)

Record of Meeting

Date: 15th April 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Deputy David Johnson Deputy Rob Ward Deputy Inna Gardiner Connétable John Le Maistre
Apologies	Connétable Mike Jackson
Absent	
In attendance	Jenny O'Brien, Head of Digital and Public Engagement, States Greffe (Item 6 only) Ella Nicholls, Communications Officer, States Greffe (Item 6 only) Tim Oldham, Assistant Greffier (Committees and Panels)

Agenda matter	Action
<p>1. Minutes</p> <p>The Committee approved the records of its meetings held on 7th and 18th March, and 1st and 9th April 2021. It noted that this was the first meeting held at which Members could gather together in person since the previous year, during which time an extensive amount of work had been accomplished in challenging circumstances. The Committee recorded its thanks to all Members and support staff.</p>	
<p>2. Activity and Work Programme Updates</p> <p>The Committee discussed the activity reports for the Scrutiny Panels, PAC and all current Review Panels. It further considered Panel work programmes and its own current actions.</p> <p>It approved the approach that would be taken to scrutiny of the Government Plan in 2021, in doing so:</p> <ul style="list-style-type: none"> • establishing a common approach to the work of standing Panels • agreeing a co-ordinating role for the Government Plan Review Panel • closing the Government Plan Efficiencies Panel • agreeing outline proposals for associated engagement and communications. 	
<p>3. Privileges and Procedures Committee (PPC)</p> <p>The Committee noted a report from PPC providing an update on its recent activity.</p> <p>It was agreed that the Committee would seek clarification from PPC about its intentions to review the trial of the 3 weekly cycle of States meetings, with a view to raising particular concerns about the impact of question time and making a collective submission on behalf of the Scrutiny and PAC function.</p>	
<p>4. Scrutiny Budget</p> <p>The Committee noted an update on review expenditure in the year to date and the remaining available budget:</p>	

Description	Actual Spend	Committed Spend	Budget	
Advisor Fees	£ 35,025.00	£ 121,875.00	£ 200,000.00	
Transcription	£ 3,595.90	£0	£ 36,000.00	
Spend			£ 236,000.00	
5. P17/2021 Draft Constitution of the States and Public Elections Law				
The Committee considered draft Comments to <i>P.17/2021 Draft Constitution of the States and Public Elections Law</i> . It agreed that the draft would be revised based on its discussions and re-circulated for final approval, in order that the Comments could be presented to the States.				TO
6. Scrutiny Public Engagement Strategy				
The Committee welcomed the States Greffe's Head of Digital and Public Engagement, and Communications Officer, to receive and discuss a draft Scrutiny Public Engagement Strategy. The Committee provided feedback and ideas on a number of elements of the draft strategy. The Head of Digital and Public Engagement confirmed that the feedback would be explored fully as work was undertaken to complete a final version for the Committee's approval. The Committee thanked the Officers for their work to date and looked forward to seeing a number of the elements contained within the draft strategy immediately implemented, as well as to receiving an updated version in due course.				TO/JO'B
7. Future Meetings				
The Committee noted the date of the next scheduled SLC meeting was 20th May, 1.30pm to 3.15pm.				

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 16th April 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p>1. Corporate Services Panel: GST Personal Importation Review (Phase 1)</p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>Public Hearings: 2 x £150 = £300 Expert Adviser: £3,000 (4 days work at £750) Total: £3,300</p>	

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 20th April 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p>1. Public Accounts Committee: States Annual Report and Accounts 2020</p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>Transcription costs at £150 per hearing: £450</p>	

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 26th April 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p>1. Economic and International Affairs Panel: Decision to demerge CICRA Review</p> <p>The Committee noted an updated scoping document and terms of reference for the above Review. Work had originally commenced in late 2020, but had not been completed due to competing workloads and the resignation of the then Chair. The Panel was reconstituted in January 2021 and had subsequently agreed to undertake a review of the matter. However, the Panel would now focus on the future role of the JCRA, rather than the demerger of CICRA itself.</p>	

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 27th April 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p>1. Environment, Housing and Infrastructure Panel: Affordable Housing Supply and Delivery</p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>Public Hearings: 10 x £150 = £1500 Radio advertising: £1,000 Social media sponsored posts: £50 Total: £2,550</p>	

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 12th May 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
1. Economic and International Affairs Panel - Review into Regulations for the Licence Application, Production and Export of Medicinal Cannabis on Jersey The Committee approved an updated budget for the above Review, to incorporate the engagement of an expert adviser at a cost of £19,500.	

Transcription	£ 3,595.90	£0	£ 36,000.00	
Spend			£ 236,000.00	
5. Scrutiny & PAC Proceedings Code of Practice				TO
<p>The Committee considered the merits of adding a 'role of a Panel/Committee member' section to the Scrutiny & PAC Proceedings Code of Practice, similar to the existing section that provided guidance on the expected role and responsibilities of a Panel/PAC Chair. It was agreed that such a section should be drafted for further consideration.</p>				
6. Future Meetings				
<p>The Committee noted the following dates of forthcoming SLC meetings:</p> <ul style="list-style-type: none"> • SLC scheduled meeting: 24th June 10am to 11.45am • Monthly liaison meeting with the Chief Minister: 28th May 12pm to 12.45pm 				

Scrutiny Liaison Committee

Record of Meeting

Meeting held digitally

Date: 7th June 2021

Present	Senator Kristina Moore (President) Deputy Mary Le Hegarat (Vice-President) Connétable Mike Jackson Deputy Rob Ward Deputy Inna Gardiner Deputy David Johnson
Apologies	
Absent	
In attendance	Tim Oldham (Assistant Greffier: Committees and Panels)

Agenda matter	Action
<p>1. Corporate Services Panel: Proposed Amendments to Taxation (Income Tax, Goods and Services Tax and Revenue Administration) (Jersey) Law</p> <p>The Committee approved a scoping document and Terms of Reference for the above Review. The following budget was agreed:</p> <p>Public Hearings: 3 x £150 = £450 Expert Adviser: £2,500 Total: £2,950</p>	