

**Privacy Policy**  
**Deputy Southern (SouthernReview2022@outlook.com)**

This privacy policy sets out how I will use and protect any information that you give me when you submit information to this email address.

I am committed to ensuring that your privacy is protected.

I confirm that I am registered under the Data Protection (Jersey) Law 2018 (the Law).

**What information may be held about you?**

I would only hold the information that is submitted with your email. I may therefore hold the following information about you:

- your name
- your email address
- details of your submission

Should I contact you for further information I will notify you of how this information would be used and/or held.

**Why will this information be held and processed?**

I will hold and process any information submitted within your email in order to catalogue complaints and allegations, for the purpose of ascertaining whether an investigation into the Police complaints procedure is necessary.

**How will your information be held and processed?**

Information will be held on the email account to which it is submitted, and a redacted version may be held within a secure file.

I will only share your information with the Members' Resources team at the States Greffe who are assisting me with this work as part of the support they provide to States Members. Neither I nor they will further share your information without your prior permission except in situations where disclosure is required by law or where I have clear reason to believe that failing to share the information would put you, or another individual, is at imminent risk of serious harm.

**You can ask me for a copy of the information I hold about you**

You are legally entitled to request a list of, or a copy of any information that I hold about you. You can request copies of information held about you directly from me and I am legally required to respond.

**You can ask me to stop or restrict processing your information**

You have the right to request that I stop processing your personal data. I will seek to comply with your request however I may be legally obliged to share your information with a statutory body – such as safeguarding services – where I have a clear reason to believe that you, or another individual, is at imminent risk of serious harm.

## **Complaints**

If you have an enquiry or concern regarding the processing of your data please do contact me.

You can also complain to the Information Commissioner about the way your information is being handled using the contact details below:

### **Office of the Information Commissioner**

2nd Floor, 5 Castle Street, St Helier, Jersey JE2 3BT

Email: [enquiries@oic.je](mailto:enquiries@oic.je) Telephone: +44 (0)1534 716530