

**WRITTEN QUESTION TO THE CHAIRMAN OF THE STATES EMPLOYMENT BOARD
BY DEPUTY K.G. PAMPLIN OF ST. SAVIOUR
ANSWER TO BE TABLED ON TUESDAY 2nd JULY 2019**

Question

Will the Chairman advise whether all States of Jersey employees receive an exit interview at the end of their employment and what process is followed for sharing, analysing and acting on the information and feedback that is provided during such interviews; and if interviews are not held, will the Chairman explain why they are not?

Answer

Any employee who is leaving can ask for an exit interview from their manager, an alternative manager or HR. Exit interview guidance and documentation is provided on the States intranet or is available from the HR Business Partner for use by managers. Information on exit interviews is not held centrally and it is the responsibility of the manager undertaking the interview to ensure information gathered is acted upon.

We are currently developing an on line exit interview process which will be triggered for all leavers and will ensure information is gathered for analysis at a department and corporate level. The revised exit interview process will be live during the last quarter of this year.

For reference a link to an earlier answer on a similar question is provided below.

[https://statesassembly.gov.je/assemblyquestions/2018/\(243\)%20approved%20and%20answered%20dep%20alves%20to%20seb%20re%20exit%20interviews.pdf](https://statesassembly.gov.je/assemblyquestions/2018/(243)%20approved%20and%20answered%20dep%20alves%20to%20seb%20re%20exit%20interviews.pdf)