

# **STATES OF JERSEY**



## **JERSEY DENTAL SCHEME: ANNUAL REPORT FOR THE YEAR ENDED 31ST DECEMBER 2003**

---

**Presented to the States on 15th June 2004  
by the Employment and Social Security Committee**

---

**STATES GREFFE**

**THE STATES OF JERSEY DENTAL SCHEME**

**(Established by Act of the States of Jersey on 18th June 1991)**

**BOARD OF MANAGEMENT**

Miss J. Waddell  
Mr. M. Cassidy  
Ms Milner  
Mr. J. Wood

**SECRETARY**

Mr. J. Sowerby

**REGISTERED OFFICE**

CDP Sigma  
P.O. Box 699  
St. Helier  
Jersey JE4 OPD  
Channel Islands

**AUDITORS**

PricewaterhouseCoopers  
Twenty-two Colomberie  
St. Helier  
Jersey JE1 4XA  
Channel Islands

## **Chairman's Statement**

2003 was another mixed year for the Scheme, with membership levels falling to 1,382 in December 2003 from 1,429 in 2002. The Family Income threshold for membership qualification was increased to £34,656, with effect from October 2003.

The Board is in discussion with education staff at secondary school level in a joint effort to publicise the benefits of Scheme membership direct to parents. This is a new initiative that it is hoped will increase membership numbers over the medium and longer term.

More positively, the external clinical audit has yet again proved that once in the scheme, children maintain an excellent standard of dental health. The £6 monthly subsidy covers 60% of the cost of treatment with Member's subscriptions funding the remaining 40%. As a result of the slight fall in membership numbers, together with rigorous cost control exercised throughout the year, the level of Scheme expenditure was 12% under budget, for the year.

Thanks go to the dentists affiliated to the Scheme, and to the Member's parents for all their contributions throughout 2003 which add to the success of the scheme. In addition, my thanks go to my fellow Board members who supported me in my role as Acting Chairman after Mr. William Morvan retired, and I wish Mr. Michael Touzel all success in taking over the position.

## **Statement of the Board of Management and Treasurer's responsibilities in respect of the financial statements**

The Act of the States of Jersey establishing the Dental Scheme requires the Board of Management and the Treasurer of the Scheme to prepare financial statements which show a true and fair view of the state of the Scheme's affairs at the end of the year and of the surplus or deficit of the Scheme for the year then ended.

In preparing the financial statements the Board of Management and the Treasurer of the Scheme are required to –

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Scheme will continue to operate.

The Board of Management is responsible for causing proper accounting records to be kept which disclose with reasonable accuracy at any time the financial position of the Scheme.

The Board of Management is also responsible for safeguarding the assets of the Scheme and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



## **INDEPENDENT AUDITORS' REPORT TO THE BOARD OF MANAGEMENT FOR THE STATES OF JERSEY DENTAL SCHEME**

We have audited the financial statements which comprise the profit and loss account, the balance sheet, and the related notes.

### **Respective responsibilities of Board of Management and Auditors**

The Board of Management and the Treasurer of the Scheme are responsible for preparing the Annual Report including the financial statements.

Our responsibilities as independent auditors are established by the Auditing Practices Board and our profession's ethical guidance. This report, including the opinion, has been prepared for and only for the Board's members as a body and for no other purpose. We do not, in giving this opinion, accept or assume responsibility for any other purpose or to any other person to whom this report is shown or in to whose hands it may come save where expressly agreed by our prior consent in writing.

We report to you our opinion as to whether the financial statements give a true and fair view. We also report to you if, in our opinion, the Scheme has not kept proper accounting records, or if we have not received all the information and explanations we require for our audit.

We read the other information contained in the Annual Report and consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements.

### **Basis of opinion**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board in the United Kingdom. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Board in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Scheme's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### **Opinion**

In our opinion the financial statements give a true and fair view of the state of affairs of the Scheme as at 31st December 2003 and of its deficit for the year then ended.

PricewaterhouseCoopers  
Chartered Accountants  
Jersey, C.I.  
2004

## Income and Expenditure Account for the year ended 31st December 2003

	<i>Notes</i>	2003 £	2002 £
<b>Income</b>			
Members' subscriptions	4	60,944	56,516
Subsidy	4	79,354	110,239
Administration grant	5	39,558	46,824
Bank interest		33	11
		179,889	213,590
<b>Expenditure</b>			
<b>Payments to dentists</b>	4	155,307	159,904
<b>Administrative expenses</b>			
Administration	8	27,350	28,315
Advertising		286	270
Printing, postage and stationery		973	196
Audit and accountancy		1,090	1,000
Secretarial		125	-
Telephone		941	614
School talks		-	7,835
Dental audit		2,902	326
Bank charges		1,116	959
	5	34,783	39,515
		(190,090)	(199,419)
<b>(Deficit)/surplus of income against expenditure</b>		(10,201)	14,171
<b>Surplus/(deficit) brought forward</b>		10,278	(3,893)
<b>Surplus carried forward</b>		77	10,278

There are no recognised gains and losses other than those included in the Income and Expenditure account above and therefore no separate statement of recognised gains and losses has been presented.

The notes on pages 9 and 10 form part of these financial statements.

## Balance Sheet as at 31st December 2003

	Notes	2003	2002
		£	£
<b>Current assets</b>			
Debtors	3	-	22,447
Cash at bank		32,593	27,509
<b>Creditors (amounts falling due within one year)</b>			
	2	(32,516)	(39,678)
<b>Net current assets</b>		77	10,278
<b>Total assets less current liabilities</b>		77	10,278
<b>Accumulated fund</b>			
Accumulated surplus		77	10,278

Approved by the Board of Management on

and signed on their behalf by

W.J. Morvan

Chairman

The notes on pages 9 and 10 form part of these financial statements.

## Notes to the financial statements for the year ended 31st December 2003

### 1. Principal Accounting Policies

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom Accounting Standards.

#### Income and Expenditure

All income and expenditure is accounted for on an accruals basis.

### 2. Creditors (amounts falling due within one year)

	2003	2002
	£	£
States' Subsidy prepaid	846	–
Amounts due to dentists	12,763	13,818
Subscriptions paid in advance	13,041	12,150
Amounts due to CDP Sigma	4,821	7,324
Accruals	1,045	6,386
	<hr/>	<hr/>
	32,516	39,678

### 3. Debtors

	2003	2002
	£	£
States' Subsidy	–	22,447
	<hr/>	<hr/>

### 4. Subscription income

	2003	2002
	£	£
Members' subscriptions	60,944	56,516
Subsidy from the Employment and Social Security Committee	79,354	110,239
	<hr/>	<hr/>
	140,298	166,755
	<hr/>	<hr/>
Amounts paid to dentists	(155,307)	(159,904)
	<hr/>	<hr/>
	(15,009)	6,851

### 5. Administration grant

An annual grant is received from the Employment and Social Security Committee to meet administrative expenses.

	2003	2002
	£	£
Grant received	39,558	46,824

Administrative expenses	(34,783)	(39,515)
	4,775	7,309

**6. Cash flow**

The scheme is exempt from producing a cash flow statement as required by Financial Reporting Standard No. 1 'Cash Flow Statements', on the grounds that it is a small entity.

**7. Tax**

The scheme is exempt from paying tax.

**8. Administration charge**

CDP Sigma receives a fixed monthly payment of £1,350. Additionally £0.673 (amended from £0.646 on 1st November 2002) is paid per month for each scheme member. This sum was amended with effect from 1st November 2003 to £0.701.