
STATES OF JERSEY



MINISTERIAL RESPONSIBILITIES: MINISTERS AND ASSISTANT MINISTERS

Presented to the States on 5th February 2016
by the Chief Minister

STATES GREFFE

REPORT

In accordance with Article 30A of the States of Jersey Law 2005, the Chief Minister is required to ‘establish, maintain and publish a list of Ministers and Assistant Ministers and the functions exercisable by each of them and by the Chief Minister personally.’

The details are provided below, noting the following –

- As well as any particular delegated responsibilities assigned to Assistant Ministers, Assistant Ministers undertake a general role advising their Ministers.
- Government sponsors and supports a wide range of bodies to deliver, to provide oversight, and to regulate functions. The bodies are not individually outlined in this report and, as a general rule, emanate from the policy and operational functions discharged by Ministers, which are listed.
- To improve efficiency and the co-ordination of policies and services, in some cases, a number of Ministers are supported by a single Department. The Department which provides the primary support for a Minister is outlined in relation to each Minister.
- A full listing of Ministers and Assistant Ministers; a full listing of ministerial oversight groups to co-ordinate policy and delivery; and a full listing of States Departments, are also listed as **Appendices 1, 2 and 3** to this Report.

The Chief Minister

The Chief Minister, Senator I.J. Gorst, is the Chairman of the Council of Ministers, and therefore has responsibility for co-ordinating the functions of the Council of Ministers, including chairing various ministerial oversight groups to facilitate this.

The Chief Minister also has particular responsibility for a range of functions, including –

- Strategic and Long-Term Planning, including population policy
- States Employment Board
- Constitutional affairs, including safeguarding human rights, constitutional reform, and strengthening democracy
- Justice policy and resources, and legal services
- Co-ordinating social policy, including third sector development, the Safeguarding Partnership Board, and regulation of care
- Freedom of Information and Data Protection policies
- Financial services and digital sector, competition and innovation policies
- Conducting external relations in accordance with the Council of Ministers’ common policy, acting concurrently with the Minister for External Relations
- Providing corporate services, including Human Resources, Information Services, and Law Drafting, and providing support to the statistical function.

Senator A.K.F. Green, M.B.E., has been appointed Deputy Chief Minister.

There are 2 Assistant Ministers to the Chief Minister, who have responsibility in the following areas –

- Senator P.F. Routier, M.B.E., for supporting the Chief Minister and Council of Ministers to secure a range of high-quality community services and policies to promote social inclusion; to develop and apply population and migration policies; in relation to Freedom of Information and Data Protection policies; and supporting work to promote access to justice.
- Senator P.F.C. Ozouf, for the financial services industry, the digital sector, and promoting competition and innovation, to increase the performance of the local economy to help deliver sustainable public finances and improve job opportunities.

The Chief Minister is supported by officers from across Departments, but in particular, by officers of the Chief Minister's Department and the Department for Community and Constitutional Affairs.

The Minister for Economic Development, Tourism, Sport and Culture

The Minister for Economic Development, Tourism Sport and Culture, Senator L.J. Farnham, has responsibility for a range of functions, including –

- Tourism and hospitality
- Sports
- Culture
- Retail
- Construction
- Rural Economy and Agriculture
- Enterprise, including Jersey Business Limited
- Securing and supporting inward investment and high-value residency, including Locate Jersey
- Air and Sea Transport Policy
- Regulation of business activities, including gambling and liquor licensing
- Channel Islands Lottery.

There are 2 Assistant Ministers for Economic Development, Tourism Sport and Culture, who have delegated responsibility in the following areas –

- Connétable S.W. Pallett of St. Brelade for Sport, the Beach Lifeguard Service, and liquor licensing
- Deputy M.J. Norton of St. Brelade for Culture, Trading Standards, and the Channel Islands Lottery.

The Minister for Economic Development, Tourism Sport and Culture is supported by officers from the Department for Economic Development, Tourism, Sport and Culture.

The Minister for Education

The Minister for Education, Deputy R.G. Bryans of St. Helier, has responsibility for a range of functions, including –

- Pre-School Education
- Child Care Registration
- Schools and Colleges
- Private School Registration
- Higher Education
- Skills.

There are 2 Assistant Ministers for Education –

- Senator Sir P.M. Bailhache
- Connétable S.W. Pallett of St. Brelade.

The Minister for Education is supported by officers from the Department for Education.

The Minister for the Environment

The Minister for the Environment, Deputy S.G. Luce of St. Martin, has responsibility for a range of functions, including –

- Planning
- Environmental Protection and Management
- Marine Environment and Sea Fisheries
- Building Control
- Historic Environment
- Veterinary Services
- Meteorological Services
- Ensuring buildings are designed and constructed to safe and environmentally sound standards.

There is one Assistant Minister for the Environment –

- Connétable S.W. Pallett of St. Brelade.

The Minister for the Environment is supported by officers from the Department for the Environment.

The Minister for External Relations

The Minister for External Relations, Senator Sir P.M. Bailhache, has responsibility for a range of functions, including –

- The conduct of the Island’s external relations, acting concurrently with the Chief Minister and in accordance with the common policy agreed by the Council of Ministers
- International Taxation Agreements
- United Nations Measures and international sanctions
- Air navigation and aviation security
- Nuclear safeguards – International Agreements.

There is no Assistant Minister for External Relations.

The Minister for External Relations is supported by officers of the Ministry for External Affairs, currently forming part of the Chief Minister’s Department.

The Minister for Home Affairs

The Minister for Home Affairs, Deputy K.L. Moore of St. Peter, has responsibility for a range of functions, including –

- Criminal Justice and Community Safety Policy
- Political oversight of the States of Jersey Police
- States of Jersey Fire and Rescue Service
- States of Jersey Prison Service
- Jersey Customs and Immigration Service (JCIS)
- Jersey Field Squadron (Jersey’s Territorial Army Unit)
- Office of the Superintendent Registrar
- Emergency Planning.

There is one Assistant Minister for Home Affairs –

- Connétable D.W. Mezbourian of St. Lawrence (with delegated responsibility for the Jersey Customs and Immigration Service; the States of Jersey Fire and Rescue Service; and the Office of the Superintendent Registrar).

The Minister for Home Affairs is supported by officers of the Department for Community and Constitutional Affairs.

The Minister for Health and Social Services

The Minister for Health and Social Services, Senator A.K.F. Green, M.B.E., has responsibility for a range of functions, including –

- Hospital Services
- Community and Social Services, including Children and Adult Services and Mental Health Services
- Public Health , including wider government health policies
- Environmental Health
- Ambulance Services
- Therapy and Rehabilitation Services.

There are 2 Assistant Ministers for Health and Social Services, who have delegated responsibility in the following areas –

- Connétable J.M. Refault of St. Peter (for Hospital and Ambulance Services). He may also deputise for the Minister for Health and Social Services in his absence.
- Deputy P.D. McLinton of St. Saviour (for mental health services).

The Minister for Health and Social Services is supported by officers of the Department for Health and Social Services.

The Minister for Housing

The Minister for Housing, Deputy A.E. Pryke of Trinity, has responsibility for a range of functions, including –

- Promoting and applying a broad range of housing policies, including access to social housing
- Policies to support affordability and to promote home ownership
- Policies to improve housing standards
- Championing the supply of homes.

There is no Assistant Minister for Housing.

The Minister for Housing is supported by officers of the Department for Community and Constitutional Affairs, in particular, the Strategic Housing Unit.

The Minister for Infrastructure

The Minister for Infrastructure, Deputy E.J. Noel of St. Lawrence, has responsibility for a range of functions, including –

- On-Island transport policy
- Waste management and recycling
- Public property and spaces
- Sea defences
- Roads
- Footpath and land management
- Public space and amenity cleaning, including beaches, streets, public toilets, promenades
- Parks and Gardens.

There is one Assistant Minister for Infrastructure –

- Deputy R.J. Rondel of St. Helier.

The Minister for Infrastructure is supported by officers of the Department for Infrastructure.

The Minister for Social Security

The Minister for Social Security, Deputy S.J. Pinel of St. Clement, has responsibility for a range of functions, including –

- Contribution, benefit and pension schemes
- ‘Back to Work’ programme, including people with special employment needs
- Employment and discrimination legislation
- Health and Safety legislation.

There is one Assistant Minister for Social Security –

- Deputy G.J. Truscott of St. Brelade (with delegated responsibility for the ‘Back to Work’ programme, supporting ‘entitled’ and ‘entitled to work’ people into work).

The Minister for Social Security is supported by officers of the Department for Social Security.

The Minister for Treasury and Resources

The Minister for Treasury and Resources, Senator A.J.H. Maclean, has responsibility for a range of functions, including –

- Public Finances, including expenditure plans, tax policies and collection, and financial governance
- Shareholder functions for States-owned entities
- Shared financial services, including investments, pensions, payroll, payments and income collection, and corporate procurement.

There is one Assistant Minister for Treasury and Resources –

- Connétable J.M. Refault of St. Peter (with delegated responsibility for shareholder functions).

The Minister for Treasury and Resources is supported by officers of the Department for Treasury and Resources.

APPENDIX 1

MINISTERS AND ASSISTANT MINISTERS – AS AT 1ST JANUARY 2016

Ministers	Assistant Ministers
Chief Minister Senator I.J. Gorst	Senator P.F. Routier, M.B.E. Senator P.F.C. Ozouf
Minister for Economic Development, Tourism, Sport and Culture Senator L.J. Farnham	Connétable S.W. Pallett of St. Brelade Deputy M.J. Norton of St. Brelade
Minister for Education Deputy R.G. Bryans of St. Helier	Senator Sir P.M. Bailhache Connétable S.W. Pallett of St. Brelade
Minister for the Environment Deputy S.G. Luce of St. Martin	Connétable S.W. Pallett of St. Brelade
Minister for External Relations Senator Sir P.M. Bailhache	None
Minister for Health and Social Services Senator A.K.F. Green, M.B.E.	Connétable J.M. Refault of St. Peter Deputy P.D. McLinton of St. Saviour
Minister for Home Affairs Deputy K.L. Moore of St. Peter	Connétable D.W. Mezbourian of St. Lawrence
Minister for Housing Deputy A.E. Pryke of Trinity	None
Minister for Infrastructure Deputy E.J. Noel of St. Lawrence	Deputy R.J. Rondel of St. Helier
Minister for Social Security Deputy S.J. Pinel of St. Clement	Deputy G.J. Truscott of St. Brelade
Minister for Treasury and Resources Senator A.J.H. Maclean	Connétable J.M. Refault of St. Peter

APPENDIX 2**LISTING OF MINISTERIAL DEPARTMENTS – AS AT 1ST JANUARY 2016**

- Chief Minister’s Department, including the Ministry for External Relations
- Department for Community and Constitutional Affairs
- Department for Economic Development, Tourism, Sport and Culture
- Department for Education
- Department for the Environment
- Department for Health and Social Services
- Department for Infrastructure
- Department for Social Security
- Department for Treasury and Resources.

Notes:

A transfer of responsibilities took place on 1st January 2016, such that –

1. The “Department for Community and Constitutional Affairs” was created from what previously comprised the Home Affairs Department, Strategic Housing Unit, and parts of the Chief Minister’s Department.
2. Responsibilities for Sport and Culture were merged with Economic Development to form the Department for Economic Development, Tourism, Sport and Culture.
3. Digital, innovation, and competition responsibilities moved to the Chief Minister’s Department.
4. Jersey Property Holdings moved to join the former Transport and Technical Services Department to create a new “Department for Infrastructure”.
5. These changes in departmental names do not change the underlying branding of individual services, such as the “States of Jersey Prison Service” or “Strategic Housing Unit”. Also, departmental branding and signage will only be changed as and when orders would be placed in any event, i.e. additional cost will not be incurred as part of these changes.

APPENDIX 3

LISTING OF MINISTERIAL GROUPS

The following is a full listing of the existing ministerial groups that serve the requirement under paragraph 7 of the “Code of Conduct and Practice for Ministers and Assistant Ministers” – as at 1st January 2016.

Group	Membership	Meeting Frequency (approximate/ more frequent as necessary)
Access to Justice Review Advisory Panel	Assistant Chief Minister (<i>Chairman</i>) (Senator P.F. Routier, M.B.E.) Assistant Minister for Home Affairs Selected States Members	As necessary
Alcohol and Licensing Policy Group	Assistant Chief Minister (<i>Chairman</i>) (Senator P.F. Routier, M.B.E.) Assistant Minister for Economic Development, Tourism, Sport and Culture (Connétable S.W. Pallett of St. Brelade) Minister for Health and Social Services Minister for Home Affairs	Quarterly
Children and Vulnerable Adults Policy Group	Assistant Chief Minister (<i>Chairman</i>) (Senator P.F. Routier, M.B.E.) Minister for Education Minister for Health and Social Services Minister for Home Affairs Minister for Housing Minister for Social Security	Every 6 weeks
Criminal Justice System Board	Bailiff (<i>Chairman</i>) Chief Minister Minister for Home Affairs	6-monthly
Economic Policy Group	Chief Minister (<i>Chairman</i>) Assistant Chief Ministers Minister for Economic Development, Tourism, Sport and Culture Minister for Education Minister for Social Security Minister for Treasury and Resources	Quarterly

Group	Membership	Meeting Frequency (approximate/ more frequent as necessary)
Financial Services and External Relations Advisory Group	Chief Minister (<i>Chairman</i>) Deputy Chief Minister Assistant Chief Ministers Minister for Economic Development, Tourism, Sport and Culture Minister for External Relations Minister for Treasury and Resources Assistant Minister for Treasury and Resources	Monthly
Fort Regent Steering Group	Assistant Ministers for Economic Development, Tourism, Sport and Culture – Connétable S.W. Pallett, (<i>Chairman</i>) Deputy M.J. Norton of St. Brelade Minister for Economic Development, Tourism, Sport and Culture Minister for the Environment Minister for Infrastructure Connétable A.S. Crowcroft of St. Helier	As necessary
Future St. Helier Ministerial Oversight Group	Minister for the Environment (<i>Chairman</i>) Minister for Education Minister for Housing Minister for Infrastructure Connétable of St. Helier	Every 6 weeks
Health Transformation Ministerial Oversight Group	Chief Minister (<i>Chairman</i>) Assistant Chief Minister (Senator P.F. Routier, M.B.E.) Minister and Assistant Ministers for Health and Social Services Minister for Housing Minister for Infrastructure Minister and Assistant Minister for Social Security Minister for Treasury and Resources Senator Z.A. Cameron	Monthly

Group	Membership	Meeting Frequency (approximate/ more frequent as necessary)
Housing and Work Advisory Group	Assistant Chief Minister (<i>Chairman</i>) (Senator P.F. Routier, M.B.E.) Assistant Minister for Economic Development, Tourism, Sport and Culture (Deputy M.J. Norton of St. Brelade) Minister for Housing Minister for Social Security	Every 2 weeks
Ministerial Oversight Group on Education	Minister for Education (<i>Chairman</i>) Chief Minister Minister for Economic Development, Tourism, Sport and Culture Assistant Minister for Education Minister for Social Security Minister for Treasury and Resources	As necessary
Political Oversight Group on Reform	Chief Minister (<i>Chairman</i>) Minister for Education Minister for the Environment Minister for Infrastructure Minister for Treasury and Resources Connétable P.B. Le Sueur of Trinity	Quarterly
Regeneration Steering Group	Chief Minister (<i>Chairman</i>) Minister for Economic Development, Tourism, Sport and Culture Minister for Housing Minister for Infrastructure Minister for Treasury and Resources Connétable A.S. Crowcroft of St. Helier	Quarterly
Rural Executive Group	Minister for the Environment (<i>Chairman</i>) Minister for Economic Development, Tourism, Sport and Culture Assistant Minister for Economic Development, Tourism, Sport and Culture Assistant Minister for the Environment	Every 2 months

Group	Membership	Meeting Frequency (approximate/ more frequent as necessary)
Strategic Housing Group	Minister for Housing (<i>Chairman</i>) Assistant Chief Minister (Senator P.F. Routier, M.B.E.) Minister for the Environment Minister for Health and Social Services Minister for Social Security Minister for Treasury and Resources	Quarterly