
STATES OF JERSEY



JERSEY COUNCIL FOR SAFETY AND HEALTH AT WORK: RE-APPOINTMENT OF CHAIRMAN

Presented to the States on 9th June 2016
by the Minister for Social Security

STATES GREFFE

REPORT

Summary

In accordance with the decision of the States on 2nd February 2010 in adopting the Privileges and Procedures Committee's Proposition – [P.205/2009](#) '[Appointments made by the States: revised procedures](#)', the Minister for Social Security nominates the Chairman of the Jersey Council for Safety and Health at Work ("the Council").

The term of office of the current Chairman, Mr. Paul Leighton Richardson, expires at the end of June 2016. Following an appointment process carried out in accordance with the Jersey Appointments Commission's recruitment guidelines, he has agreed to serve as Chairman of the Council for a further period of 3 years, subject to the approval of the States.

The Minister therefore puts forward Mr. Richardson's name for consideration by the States for re-appointment as Chairman of the Jersey Council for Safety and Health at Work, for a 3 year period.

BACKGROUND

The Jersey Council for Safety and Health at Work

The Council was established by the States in 1973 as an independent body to promote health and safety at work.

The constitution of the Council was amended in 1991 to provide for a Chairman to be appointed by the States, and 4 members, appointed by the Social Security Committee (a task now undertaken by the Minister for Social Security), all of whom have been recognised as having an interest in health and safety at work. The Council is assisted by a part-time secretary, the only paid employee of the Council, with the Chairman and members all serving in an honorary capacity.

The procedure for appointment of the Chairman was revised as a result of the adoption by the States of P.205/2009, requiring the Minister for Social Security to present a report to the States providing details of his nominee, together with a brief description of the duties of the position and the selection process.

The Council's terms of reference as set out in the proposition agreed by the States in 1991, is "to take all necessary steps to promote the safety and health of workers and others affected by work activities", with its objectives, which are also noted in the proposition, being to –

- (a) identify and examine problem areas in matters covered by their terms of reference, and provide educational and training facilities where such measures appear to be needed in these areas;
- (b) promote interest in general occupational accident prevention in Jersey, and foster and develop the spirit of co-operation between employer and employee with regard to safety and health at work;

- (c) provide opportunities for informed comment on any matters connected with occupational safety and health; and
- (d) afford facilities for the pooling and dissemination of knowledge, for the study of the appropriate statutory requirements, for the reading of papers and the promotion of lectures and discussion, and for such other activities as may tend to further the general objectives of the Council.

In accordance with the terms of reference and objectives, the Council is involved with raising the profile of health and safety at work by carrying out awareness campaigns and other promotional activities, arranging seminars, engaging with industry representatives to promote initiatives aimed at improving health and safety performance, and organising training courses which are not provided by trainers currently working in the Island. The Council also provides a source of information through its website, which includes a directory of local training providers and details of current campaigns.

The constitution of the Council requires the Chairman to be widely-respected in the Island and not a substantial employer themselves, with their role to lead and direct the Council members to achieve the aims and objectives of the Council.

The Council receives an annual grant to carry out its work and is required to submit an annual report and audited accounts to the States.

Appointment process

The appointment was made in accordance with the principles and practices set out in the [‘Guidelines for the recruitment of Senior States Employees, appointees and members of independent bodies’](#) published by the Jersey Appointments Commission.

Applications for the position were invited from interested parties via advertisement in the Public Notice section of the Jersey Evening Post, and on the Health and Safety Inspectorate website. Only one application for the position of Chairman was received. This was from the existing Chairman, Mr. Paul Leighton Richardson who, with agreement with the Appointments Commission, is eligible to serve one more term of office.

Mr. Paul Leighton Richardson

Mr. Richardson was first appointed to serve as a member of the Council on 1st July 2008. He was appointed to the role of Chairman on 1st July 2010, and subsequently re-appointed on 1st July 2013. During the time he has served on the Council, Mr. Richardson has shown a continued enthusiasm and commitment in seeking improvements in the arrangements for health and safety at work and, since taking over the role of Chairman, has shown strong leadership and commitment to the aims of the Council.

Mr. Richardson is currently employed as the Managing Director of Building Renovations Limited. He is also a member of the British Institute of Facilities Management, a B.R.E.E.A.M. Commercial Energy Assessor, Member of the Institute of Directors, and a member of the Sustainable Business Forum of the Chamber of Commerce. His C.V. is attached as an Appendix to this Report.

Financial and manpower implications

The Chairman of the Council serves in an honorary capacity, and this appointment therefore has no implications for the financial or manpower resources of the States.

Appointment

The re-appointment of Mr. Richardson as Chairman of the Jersey Council for Safety and Health at Work will be confirmed on 1st July 2013 for a period of 3 years.

APPENDIX

CURRICULUM VITAE

PAUL L. RICHARDSON

Personal Details	<p>Nationality: Jersey/British Marital Status: Married – 2 Children</p> <p>Holder of clean driving licence with categories B, C & D</p> <p>Primary interests include: Travel, Fishing, Football, Boating & Computing</p> <p>Retired crew member and helmsman of the St. Catherine’s R.N.L.I. Lifeboat (13 years’ service)</p>
Professional Memberships & Associations	<p>Member of the British Institute of Facilities Management Member of the Institute of Directors B.R.E.E.A.M. Commercial Energy Assessor Chairman of the Jersey Safety Council Member of the Sustainable Business Forum of the Chamber of Commerce</p>
Secondary Education	<ul style="list-style-type: none"> • 1978 – 1983 St. Helier Boys’ School, St. Helier, Jersey
Current Employment	<ul style="list-style-type: none"> • 2009 – Present Building Renovations Ltd. Position – Managing Director and Shareholder <ul style="list-style-type: none"> ❖ Reporting to the shareholders ❖ Responsible for management and operational issues ❖ Co-ordination of contracts management team ❖ Project and tender adjudication ❖ Preparation of health and safety documentation ❖ Implementation of systems and processes ❖ Responsible for performance and quality ❖ Responsible for marketing and development • 2009 – Present Tower Shopfitting & Construction Ltd. Position – Director and Shareholder • 2014 – Present H.V.C. Ltd. Position – Director
Past Employment	<ul style="list-style-type: none"> • 2000 – 2009 Amalgamated Facilities Management Ltd. Position – Managing Director <ul style="list-style-type: none"> ❖ Reporting to the shareholder ❖ Responsible for all operational and management issues ❖ Negotiation of contracts ❖ Implementation of systems and new product ranges ❖ Development of work-streams and business direction ❖ Responsible for Health and Safety

	<ul style="list-style-type: none"> • 1997 – 2000 A.C. Mauger & Son (Sunwin) Ltd. Position – Contracts Manager <ul style="list-style-type: none"> ❖ Reporting to the Construction Director ❖ Responsible for the programming and management of the £5 million development of 3 La Motte Ford Buildings ❖ Co-ordination of materials, labour and specialist sub-contractors ❖ Liaising with clients and professional management team
	<ul style="list-style-type: none"> • 1993 – 1997 Regal Construction (Jersey) Ltd. Position – Contracts Manager/Construction Director <ul style="list-style-type: none"> ❖ Reporting to the Managing Director and latterly the Board ❖ Responsible for the programming and management of all projects ❖ Management of deliveries and sub-contract labour ❖ Allocation of labour resources across company ❖ Refurbishment experience gained through work-stream
	<ul style="list-style-type: none"> • 1993 L.P.F. Developments Ltd. Position – Site Agent (Single Project Contract) <ul style="list-style-type: none"> ❖ Site surveying, All profile and levelling liaison with engineers and clients ❖ Dealing with all UK and local sub-contractors ❖ All on- and off-site management
	<ul style="list-style-type: none"> • 1992 – 1993 Pentagon Holdings Ltd. Position – Site Agent (Single Project Contract) <ul style="list-style-type: none"> ❖ Site surveying, All profile and levelling liaison with engineers and clients ❖ Dealing with all UK and local sub-contractors ❖ All on- and off-site management for £1 million contract
	<ul style="list-style-type: none"> • 1990 – 1991 L.P.F. Developments Ltd. Position – Site Agent (Single Project Contract) <ul style="list-style-type: none"> ❖ Site levelling ❖ Liaison with engineers and architects ❖ Dealing with all UK and local sub-contractors
	<ul style="list-style-type: none"> • 1990 D.J. Arthur Builders Ltd. Position – Site Agent (Single Project Contract) <ul style="list-style-type: none"> ❖ Management of all on-site issues ❖ Liaison with engineers and architects ❖ Setting out profiles and ordering materials ❖ Dealing with all UK and local sub-contractors

	<ul style="list-style-type: none"> • 1989 – 1990 Mark Amy Ltd. Position – Site Agent <ul style="list-style-type: none"> ❖ Management of all on-site issues ❖ Liaison with engineers and architects ❖ Setting out profiles and ordering materials
	<ul style="list-style-type: none"> • 1983 – 1988 Mark Amy Ltd. Position – Apprentice Carpenter <ul style="list-style-type: none"> ❖ 5 year Apprenticeship both within workshop and on-site
Work-Related Training	Information on training can be provided upon request.