
STATES OF JERSEY



JERSEY SAFETY COUNCIL: REPORT AND AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2015

**Presented to the States on 26th September 2016
by the Minister for Social Security**

STATES GREFFE



THE JERSEY SAFETY COUNCIL

ANNUAL REPORT 2015

Jersey Safety Council Committee:

Mr Paul Richardson (Chairman)

Mr Mike Osborne

Mr Simon Boarder

Mr Russell Ball

Mr Nick Jewell

Mrs Tammy Fage (HSI)

Chairman's Report

2015 has seen Jersey's economy recover and the Committee have discussed the ongoing risks which businesses, small and large, may encounter as they employ more staff, many with no experience in the sectors to cater for the demand.

It was identified that health & safety is often overlooked or underappreciated with the need to keep employers and employees focused on health and safety awareness and training as the day to day pressures take precedence.

Whilst the Council does focus a considerable quantity of time and effort on the construction industry sector due to its general health & safety record and high risk working environments it remains aware to changes and the requirements in other sectors and reacts accordingly to these demands wherever possible.

The JSC has had another successful year working in partnership with the Health and Safety Inspectorate raising awareness and understanding to employees and employers.

The Council remains actively in contact with the working population throughout the year being accessible by email, website searches, seminars, awareness campaigns and training courses.

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2015 Activity

Courses

With the growth of local Health & Safety Consultancies, in accordance with the Councils references and objectives, continues to focus on the provision of courses that would either be impractical or uneconomic for others to provide.

The Council continues to research the most cost effective way to resource each area whilst maintaining the accredited nature of the courses and to provide them at just above a 'break even' point.

Health & Safety Project Coordinator (HSPC) Training Courses

To assist the construction industry with the roll out of the ACoP11 requirements the Council engaged with an off Island training provider to deliver an accredited course enabling compliance with the technical requirements.

These courses were delivered throughout the year at various venues.

A total of 91 individuals were trained and received certification from the Association of Project Safety.

Functions of a Principle Contractor Training Courses

An adaption of the full course was developed to assist main / principle contractors understand their responsibilities under ACoP11 and the Council delivered these via an off Island training provider.

A total of 12 individuals were trained and received certification from Faithful & Gould.

Functions of Designers Training Courses

An adaption of the full course was developed to assist designers understand their responsibilities under ACoP11 and the Council delivered these via an off Island training provider.

A total of 15 individuals were trained and received certification from Faithful & Gould.

Passport to Safety

The Council also continues to fund and manage the Passport to Safety scheme with a total of 1,984 delegates currently enrolled on the scheme.

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Seminars

We see the Jersey Safety Council's educational role as paramount and have found that Breakfast Seminars are the best way to bring the widest variety of attendees to hear presentations, collect pertinent written guidance and ask questions on specific points.

These seminars are provided free to ensure we gain the maximum attendee levels and interest from industry sectors targeted.

The Council presented a breakfast seminar on the requirements of ACoP11 to the construction industry in January 2015 attended by 53 individuals.

The Council also hosted a breakfast seminar on the proposed revision to the construction regulations to the construction industry in September 2015 attended by 75 individuals.

Thanks

Firstly, we would like to express our thanks to the Minister for Social Security for her decision to continue to support the work undertaken by Council.

Thanks also go to the Health and Safety Inspectorate for their advice, support and assistance throughout the year.

Financials

The 2015 audited accounts are attached in appendix A.

Budget

A copy of the Council's budget for 2016 to 2019 is shown below.

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Jersey Safety Council				
Draft Budget Forecast 2016 - 2019				
	Budget 2016	Budget 2017	Budget 2018	Budget 2019
Social Security Grant	28,343.00	27,209.00	27,209.00	26,664.00
Course / Seminar income	15,000.00	15,000.00	15,000.00	15,000.00
Other income (excl interest)	-	-	-	-
TOTAL INCOME	43,343.00	42,209.00	42,209.00	41,664.00
Course expenses	-17,000.00	-17,000.00	-17,000.00	-17,000.00
Seminar expenses	-2,000.00	-2,000.00	-2,000.00	-2,000.00
Administration fees	-12,000.00	-12,000.00	-12,000.00	-12,000.00
Equipment	-200.00	-1,500.00	-200.00	-200.00
Educational materials & posters	-1,500.00	-1,500.00	-1,500.00	-1,500.00
Advertising & promotion	-1,500.00	-500.00	-500.00	-500.00
Grants & subscriptions	-2,600.00	-2,600.00	-2,600.00	-2,600.00
Website hosting	-2,200.00	-2,200.00	-2,200.00	-2,200.00
Audit & accountancy fees	-1,900.00	-1,900.00	-1,900.00	-1,900.00
Insurance	-1,300.00	-1,300.00	-1,300.00	-1,300.00
Office stationary / phones & post	-700.00	-700.00	-700.00	-700.00
Entertainment	-400.00	-400.00	-400.00	-400.00
Miscellaneous & Petty Cash	-500.00	-500.00	-500.00	-500.00
TOTAL EXPENDITURE	- 43,800.00	- 44,100.00	- 42,800.00	- 42,800.00
Total Income	43,343.00	42,209.00	42,209.00	41,664.00
Bank Interest	9.00	9.00	10.00	10.00
Total Expenditure	-43,800.00	-44,100.00	-42,800.00	-42,800.00
Balance per year	-448.00	-1,882.00	-581.00	-1,126.00
Reserves carried forward	24,566.67	24,118.67	22,236.67	21,655.67
Reserve (used)/accrued in period	-448.00	-1,882.00	-581.00	-1,126.00
Position at year end	24,118.67	22,236.67	21,655.67	20,529.67

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2016 and Beyond

Health & Safety (Management in Construction) (Jersey) Regulations 2016

The Council continues to provide support to the construction industry by providing the Health and Safety Project Coordinator, Designer and Functions of a Principle / Main Contractor Courses to the industry.

It is predicted that these course will be run during 2016 and into 2017.

The Council will also be active in late 2016 supporting the Health & Safety Inspectorate with the awareness raising as it rolls out to the industry providing seminars and training as required.

Jersey Association of Scaffolding Contractors

The Council provided financial support to the establishment of the JASC and continues to support their work to improve health & safety in the industry.

Education and Awareness

We have identified the educational priorities of the Health & Safety Inspectorate and those arising from events in the news. These have led us to consider Manual Handling, Electricity at Work, Asbestos and Workplace Stress campaigns for 2016 and beyond. There are already Council posters on many of these subjects so minor development and printing costs and targeted distribution would ensure maximum coverage for minimum expenditure.

The Council also operates an action plan. This document is used to plan the Council's future activities.

Value for Money

The Council continues to review its financial support requirements and has agreed to a reduction of an additional 2% on the 2015 grant value. This provides a saving of over 45% from its 2006 grant value and demonstrates the continued reviewing and contribution from the Council's voluntary members to reducing the costs impact on the Department.

THE JERSEY SAFETY COUNCIL

The Granite Office
West Hill
St Helier
JERSEY
JE2 3HB

Auditors

BRACKEN ROTHWELL

THE JERSEY SAFETY COUNCIL
(Formerly known as Jersey Council for Safety and Health at Work)
REPORT AND AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2015

**THE JERSEY SAFETY COUNCIL
REPORT AND AUDITED FINANCIAL STATEMENTS 2015
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**THE JERSEY SAFETY COUNCIL
COUNCIL MEMBERS AND PROFESSIONAL ADVISERS**

Council members

Mr P Richardson (Chairman)
Mr M Osborne
Mr N Jewell
Mr S Boarder
Mrs T Fage (ex officio)
Mr R Ball

Address

The Granite Office
West Hill
St Helier
Jersey
JE2 3HB

Independent auditors

Bracken Rothwell Limited
Chartered Accountants
8th Floor, Union House
Union Street
St Helier
JE2 3RF

Bankers

Lloyds Bank
Broad Street Branch
St Helier
JE4 8RG



BRACKEN | ROTHWELL

CHARTERED ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT TO THE MINISTER FOR SOCIAL SECURITY

We have audited the financial statements of Jersey Safety Council ("the Council") for the year ended 31 December 2015 which comprise the Income and Expenditure Account, Balance Sheet and the related notes 1 to 4. The financial reporting framework that has been applied in their preparation is accounting principles disclosed in the financial statements in Note 1.

This report is made solely to the Minister for Social Security ("the Minister"), as a body. Our audit work has been undertaken so that we might state to the Minister those matters we are required to state to him in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Minister as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of Council members and independent auditor

The Council members are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing. Those standards require us to comply with the ethical standards for auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the Council's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Council members; and the overall presentation of the financial statements.

In addition, we read all the financial and non-financial information in the Annual Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with the knowledge acquired by us in the course of performing the audit.

If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

INDEPENDENT AUDITOR'S REPORT TO THE MINISTER FOR SOCIAL SECURITY (continued)

Opinion on the financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the Council's affairs as at 31 December 2015 and of its net deficit for the year then ended;
- have been properly prepared in accordance with accounting principles disclosed in the financial statements in Note 1; and
- have been properly prepared in accordance with the requirements of the Council's Constitution issued on 2nd of July 1991 and approved by Social Security Committee.

Matters on which we report by exception

We have nothing to report in respect of the following matters if, in our opinion:

- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.



*Bracken Rothwell Limited
Chartered Accountants
Jersey, Channel Islands*

Date: 4 May 2016

**THE JERSEY SAFETY COUNCIL
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2015**

	Note	2015		2014	
		£	£	£	£
Income	(1)				
Grant			28,922		28,922
Training, courses and conferences fees			31,233		32,143
Other income			-		-
			<u>60,155</u>		<u>61,065</u>
Administration expenses	(1)				
Training courses, conferences & seminars		38,797		32,349	
Administration fees		13,317		21,100	
Equipment		65		124	
Educational materials		-		-	
Advertising and promotion		500		222	
Grants and subscriptions		6,615		3,131	
Audit and accountancy fees		2,100		1,260	
Insurance		1,253		1,271	
Miscellaneous		1,528		430	
			<u>(64,175)</u>		<u>(59,887)</u>
Operating deficit			(4,020)		1,178
Financial income					
Bank interest	(1)		<u>8</u>		<u>5</u>
Net deficit for the year transferred to accumulated funds	(4)		<u>(4,012)</u>		<u>1,183</u>

All amounts included within the deficit for the year and that of the preceding year arose from continuing operations.

The Council has no other recognised gains or losses other than the deficit for the year.

The notes on page 5 form part of these financial statements.

**THE JERSEY SAFETY COUNCIL
BALANCE SHEET
AS AT 31 DECEMBER 2015**

	Note	2015		2014	
		£	£	£	£
Current assets					
Other debtors and prepayments	(2)	2,458		8,813	
Cash at bank and in hand		<u>23,771</u>		<u>19,438</u>	
			26,229		28,251
Creditors: amounts due within one year					
Creditors	(3)		(4,309)		(2,318)
Net assets			<u>21,920</u>		<u>25,933</u>
Funds employed					
Accumulated funds	(4)		<u>21,921</u>		<u>25,933</u>

These financial statements were approved by the Committee on 29th April 2016 and signed on its behalf by Mr P Richardson


Chairman

The notes on page 5 form part of these financial statements.

**THE JERSEY SAFETY COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2015**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the accounting principles set out below.

Income

The grant is receivable from the States of Jersey Social Security Department.

Training, courses and conferences fees income is recognised to the extent that the Council obtains rights to consideration in exchange for its performance. It is measured at the fair value of the consideration received and is based on the services supplied during the year.

Bank interest received and other income is recognised on an accruals basis.

Expenditure

All expenditure is recognised on an accruals basis.

2. OTHER DEBTORS AND PREPAYMENTS

	2015	2014
	£	£
Trade debtors		3,150
Other debtors and prepayments	2,458	5,663
	<u>2,458</u>	<u>8,813</u>

3. CREDITORS

	2015	2014
	£	£
Social security	691	321
Accrued income	1,080	
Training expenses	1,017	162
Audit and accountancy fees	1,500	1,000
Other creditors	19	835
	<u>4,308</u>	<u>2,318</u>

4. ACCUMULATED FUNDS

	2015	2014
	£	£
Brought forward	25,933	24,750
Transferred from income and expenditure account	(4,012)	1,183
	<u>21,921</u>	<u>25,933</u>