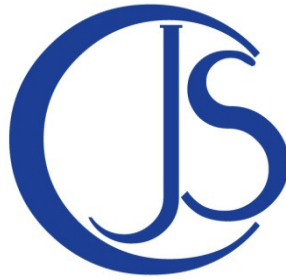

STATES OF JERSEY



JERSEY SAFETY COUNCIL: REPORT AND AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2016

**Presented to the States on 18th October 2017
by the Minister for Social Security**

STATES GREFFE



THE JERSEY SAFETY COUNCIL

ANNUAL REPORT 2016

Jersey Safety Council Committee:

Mr Paul Richardson (Chairman)

Mr Mike Osborne

Mr Simon Boarder

Mr Russell Ball

Mr Nick Jewell

Mrs Tammy Fage (HSI)

Chairman's Report

2016 saw Jersey's economy grow with a significant increase in construction related work and the Committee have discussed the ongoing risks which businesses, small and large, may encounter as they employ more staff, many with no experience in the sectors to cater for the demand.

It was identified that health & safety is often overlooked or underappreciated with the need to keep employers and employees focused on health and safety awareness and training as the day to day pressures take precedence.

Whilst the Council does focus a considerable quantity of time and effort on the construction industry sector due to its general health & safety record and high risk working environments it remains aware to changes and the requirements in other sectors and reacts accordingly to these demands wherever possible.

The JSC has had another successful year working in partnership with the Health and Safety Inspectorate raising awareness and understanding to employees and employers.

The Council remains actively in contact with the working population throughout the year being accessible by email, website searches, seminars, awareness campaigns and training courses.

JSC ANNUAL REPORT 2016

2016 Activity

Courses

With the growth of local Health & Safety Consultancies, in accordance with the Councils references and objectives, continues to focus on the provision of courses that would either be impractical or uneconomic for others to provide.

The Council continues to research the most cost effective way to resource each area whilst maintaining the accredited nature of the courses and to provide them at just above a 'break even' point.

Health & Safety Project Coordinator (HSPC) Training Courses

To assist the construction industry with the roll out of the ACoP11 requirements the Council engaged with an off-Island training provider to deliver an accredited course enabling compliance with the technical requirements.

These courses were delivered throughout the year at various venues.

A total of 68 individuals were trained and received certification from the Association of Project Safety.

Directors Overview Courses

An adaption of the full course was developed to assist directors understand their responsibilities under ACoP11 and the Council delivered these via an off-Island training provider.

A total of 11 individuals were trained and received certification from Faithful & Gould.

Functions of Designers Training Courses

An adaption of the full course was developed to assist designers understand their responsibilities under ACoP11 and the Council delivered these via an off-Island training provider.

A total of 8 individuals were trained and received certification from Faithful & Gould.

Passport to Safety

The Council also continued to fund and manage the Passport to Safety scheme with a total of 2,326 delegates were enrolled on the scheme when it was suspended in October 2016 when the new legislation made the scheme in its current format redundant.

The Council has taken up the challenge of creating a new scheme which will encompass the requirements of the new legislation and all the questions to be more challenging creating a more useful scheme for the Island.

JSC ANNUAL REPORT 2016

Part of the upgrade is the creation of a new brand and the final choice of names was Jersey Safety Awareness Training (JSAT).

With our selected IT designers, the scheme development commenced in late 2016 and the new scheme, with new question and answer sets, will be up and running for the construction industry in September 2017.

Publications

Accident Record Books

The Council undertook a redesign and re-run of the printing of these critical Health and Safety tools.

These are available from the reception of the Social Security Department.

Essential Health & Safety Toolkit

The Council took over the redesign and updating of the free handouts to comply with the new legislation. These useful toolkits will be circulated in July 2017.

Thanks

We would like to express our thanks to the Minister for Social Security for her decision to continue to support the work undertaken by Council.

Thanks also go to the Health and Safety Inspectorate for their advice, support and assistance throughout the year.

Financials

The 2016 audited accounts are attached in appendix A.

JSC ANNUAL REPORT 2016

2017 and Beyond

Health & Safety (Management in Construction) (Jersey) Regulations 2016

The Council continues to provide support to the construction industry by providing the Health and Safety Project Coordinator, Designer and Functions of a Principle / Main Contractor Courses to the industry.

Jersey Association of Scaffolding Contractors

The Council provided financial support to the establishment of the JASC and continues to support their work to improve health & safety in the industry.

Education and Awareness

We have identified the educational priorities of the Health & Safety Inspectorate and those arising from events in the news. These have led us to consider Manual Handling, Electricity at Work, Asbestos and Workplace Stress campaigns for 2017 and beyond.

There are already Council posters on many of these subjects so minor development and printing costs and targeted distribution would ensure maximum coverage for minimum expenditure.

The Council also operates an action plan. This document is used to plan the Council's future activities.

Value for Money

The Council continues to review its financial support requirements to ensure it provides value to the Department.

THE JERSEY SAFETY COUNCIL

Havard House
5-7 Great Union Road
St Helier
JERSEY
JE2 3YA

Auditors

BRACKEN ROTHWELL

THE JERSEY SAFETY COUNCIL
(Formerly known as Jersey Council for Safety and Health at Work)
REPORT AND AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2016

**THE JERSEY SAFETY COUNCIL
REPORT AND AUDITED FINANCIAL STATEMENTS 2016
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**THE JERSEY SAFETY COUNCIL
COUNCIL MEMBERS AND PROFESSIONAL ADVISERS**

Council members

Mr P Richardson (Chairman)
Mr M Osborne
Mr N Jewell
Mr S Boarder
Mrs T Fage (ex officio)
Mr R Ball

Address

Havard House
5-7 Great Union Road
St Helier
JE2 3ND

Independent auditors

Bracken Rothwell Limited
Chartered Accountants
2nd Floor, The Le Gallais Building
54 Bath Street
St Helier
JE1 1FW

Bankers

Lloyds Bank
Broad Street Branch
St Helier
JE4 8RG



BRACKEN | ROTHWELL
CHARTERED ACCOUNTANTS
INDEPENDENT AUDITOR'S REPORT
TO THE MINISTER FOR SOCIAL SECURITY

We have audited the financial statements of the Jersey Safety Council (the "Council") for the year ended 31 December 2016 which comprise the Income and Expenditure Account, the Balance Sheet and the related notes 1 to 4. The financial statements have been prepared under the historical cost convention and on the basis of the accounting policies set out therein.

This report is made solely to the Minister for Social Security, in accordance with the Council's constitution. Our audit work has been undertaken so that we might state to the Minister for Social Security, those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Jersey Safety Council and the Minister for Social Security, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of Council members and independent auditor

The Council members are responsible for the preparation of the financial statements in accordance with applicable law and for being satisfied that they give a true and fair view. Our responsibility is to audit the financial statements in accordance with relevant regulatory requirements and applicable law. Those standards require us to comply with the ethical standards for auditors.

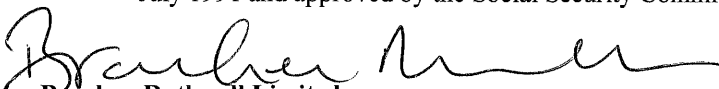
Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the Council's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Council members; and the overall presentation of the financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on the financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the Council's affairs as at 31 December 2016 and of its net income for the year then ended;
- have been properly prepared in accordance with accounting principles disclosed in the financial statements; and
- have been properly prepared in accordance with the requirements of the Council's Constitution issued on 2nd of July 1991 and approved by the Social Security Committee.


Bracken Rothwell Limited
Chartered Accountants

13 July 2017

2nd Floor, The Le Gallais Building
54 Bath Street
St Helier
JE1 1FW

**THE JERSEY SAFETY COUNCIL
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2016**

	Note	2016		2015	
		£	£	£	£
Income	(1)				
Grant			28,343		28,922
Training, courses and conferences fees			40,756		31,233
Sponsorship income			2,250		-
Other income			120		-
			<u>71,469</u>		<u>60,155</u>
Administration expenses	(1)				
Training courses, conferences & seminars		35,897		38,797	
Administration fees		4,973		13,317	
Equipment		-		65	
Educational materials		-		-	
Advertising and promotion		498		500	
Grants and subscriptions		3,406		6,615	
Audit and accountancy fees		2,480		2,100	
Insurance		1,284		1,253	
Miscellaneous		325		1,528	
			<u>(48,863)</u>		<u>(64,175)</u>
Operating income/(deficit)			22,606		(4,020)
Financial income					
Bank interest	(1)		-		8
Net income/(deficit) for the year transferred to accumulated funds	(4)		<u>22,606</u>		<u>(4,012)</u>

All amounts included within the income for the year and the deficit of the preceding year arose from continuing operations.

The Council has no other recognised gains or losses other than the deficit for the year.

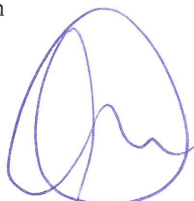
The notes on page 5 form part of these financial statements.

**THE JERSEY SAFETY COUNCIL
BALANCE SHEET
AS AT 31 DECEMBER 2016**

	Note	2016		2015	
		£	£	£	£
Current assets					
Other debtors and prepayments	(2)	-		2,458	
Cash at bank and in hand		<u>46,827</u>		<u>23,771</u>	
			46,827		26,229
Creditors: amounts due within one year					
Creditors	(3)		(2,300)		(4,308)
Net assets			<u><u>44,527</u></u>		<u><u>21,921</u></u>
Funds employed					
Accumulated funds	(4)		<u><u>44,527</u></u>		<u><u>21,921</u></u>

These financial statements were approved by the Committee on 29th of June 2017 and signed on its behalf by Mr P Richardson

Chairman



The notes on page 5 form part of these financial statements.

**THE JERSEY SAFETY COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2016**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the accounting principles set out below.

Income

The grant is receivable from the States of Jersey Social Security Department.

Training, courses and conferences fees income is recognised to the extent that the Council obtains rights to consideration in exchange for its performance. It is measured at the fair value of the consideration received and is based on the services supplied during the year.

Bank interest received and other income is recognised on an accruals basis.

Expenditure

All expenditure is recognised on an accruals basis.

2. OTHER DEBTORS AND PREPAYMENTS

	2016	2015
	£	£
Other debtors and prepayments	-	2,458
	-	2,458
	-	2,458

3. CREDITORS

	2016	2015
	£	£
Social security	-	691
Accrued income	-	1,080
Training expenses	-	1,018
Audit and accountancy fees	2,300	1,500
Other creditors	-	19
	2,300	4,308
	2,300	4,308

4. ACCUMULATED FUNDS

	2016	2015
	£	£
Brought forward	21,921	25,933
Transferred from income and expenditure account	22,606	(4,012)
	44,527	21,921
	44,527	21,921