
STATES OF JERSEY



MINISTERIAL RESPONSIBILITIES: MINISTERS AND ASSISTANT MINISTERS

Presented to the States on 13th February 2020
by the Chief Minister

STATES GREFFE

REPORT

Introduction

This report details the responsibilities of each Minister, and where they have delegated the discharging of responsibilities to an Assistant Minister.

This is in accordance with Article 30A of the [States of Jersey Law 2005](#), where the Chief Minister is required to establish, maintain and publish a list of the responsibilities of each Minister and Assistant Minister.

Transfers of Responsibility in the first eighteen months in office

On assuming office in June 2018, the Chief Minister announced a number of changes to ministerial responsibilities to support the Council of Ministers to deliver on its priorities.

Notably, this included transferring responsibility for Children's Services and Children's and Adolescents Mental Health Services from the Minister for Health and Social Services to the **new Minister for Children and Housing**, who will focus on the commitment of the Council of Ministers to put children first and to support more affordable housing.

In addition, a newly-created post of **Minister for International Development** assumed overall responsibility for International Development, including Overseas Aid, in conjunction with the Overseas Aid Commission. The Minister is also commencing work on policies to promote a new, inclusive, and distinctly 'Jersey' sense of Island Identity.

Other changes made to support strategic priorities include:

- More functions are being brought together under the **Minister for Economic Development, Tourism, Sport and Culture**, supporting work to deliver economic growth that is sustainable, coherent, and productivity-driven;
- The transfer of financial services responsibilities to the **Minister for External Relations**, so as to better protect and promote internationally our financial services industry, especially in a Brexit and post-Brexit environment; and
- Bringing together a wider range of social policies under the **Minister for Social Security** to better support increased diversity and social inclusion.

These changes also enable the Chief Minister to better focus on the overall strategic direction of government, appreciating the scale of the ambitions proposed in the Common Strategic Policy and Government Plan, and to prioritise engagement with States Members.

Some responsibilities also sit across all Ministers, including in relation to Corporate Parenting, where Ministers have a responsibility for children in their individual areas of responsibility; and Safeguarding, where all Ministers have a responsibility to safeguard

people in their areas of responsibility (while the Chair of the Safeguarding Partnership Board has access to the Chief Minister in exceptional circumstances as required, as well as having responsibilities to the Chief Executive, who is accountable for the public administration).

In line with the above, since June 2018, the following transfer of responsibilities have been taking place:

| Responsibility | Transferring from | Transferring to |
|--|---|---|
| Charities Registration and Regulation | Chief Minister | Minister for External Relations |
| Promoting Diversity, Equality and Social Inclusion | Chief Minister | Minister for Social Security |
| Disability Strategy | Chief Minister | Minister for Social Security |
| Promotion of the third sector and voluntary groups | Chief Minister | Minister for Social Security |
| Innovation Policy and Fund | Chief Minister | Minister for Economic Development, Tourism, Sport and Culture |
| Competition Policy | Chief Minister | Minister for Economic Development, Tourism, Sport and Culture |
| Digital Economy | Chief Minister | Economic Development, Tourism, Sport and Culture |
| Broadcasting, Postal, Telecommunications | Chief Minister | Economic Development, Tourism, Sport and Culture |
| Financial Services | Chief Minister | Minister for External Relations |
| Intellectual Property | Chief Minister | Minister for External Relations |
| Children's Services | Minister for Health and Social Services | Minister for Children and Housing |
| Children's and Adolescents Mental Health Services | Minister for Health and Social Services | Minister for Children and Housing |
| Ambulance Service | Health and Social Services Minister | Minister for Home Affairs |
| Regulation of Care | Chief Minister | Minister for the Environment |
| Freedom of Information | Chief Minister | Minister for International Development |

Ministerial Boards

Alongside these changes, Policy Development Boards have been established to bring more Ministers, States Members, and lay people, into policy-making.

In addition, other ministerial groups exist which either:

- Oversee specific projects or initiatives, providing direction and challenge to officials, such as the delivery of our hospital; or
- Provide advice on operational decision-making, such as decisions on which businesses should have permissions to employ newer migrants.

All these political bodies, approved by the Chief Minister or by the Council of Ministers, improve decision making, oversight and accountability. A full list is being prepared for publication, including further provisions around operation and governance.

Ministerial Direction and Accountability

To strengthen accountability, and for good order, a lead department for each area of a Minister's portfolio is also designated in this report, so that Ministers and the public are clear on which officers hold senior responsibility.

While the delivery of public services is now much more cross-cutting and customer-focused, meaning that several Ministers and Assistant Ministers are supported by more than one Department, this link between a Minister and the operational department is important to understand, supporting accountability and decision making.

Specifically, public administration as a whole is led and co-ordinated by the Office of the Chief Executive, with the senior leadership of the public service working collectively to deliver effective administration. This is supported by a number of corporate departments:

- **Strategic Policy, Performance and Planning** – which works with Ministers and their lead departments to develop strategy, policy and legislation across ministerial portfolios.¹
- **Customer and Local Services** – which provides services to customers across ministerial portfolios, improving ease of access for customers and value for money for the taxpayer.
- **Chief Operating Office** – which provides a range of support services, such as Information Services, Human Resources, and Procurement.

¹ All policy will be delivered in this way, with SPPP working in close partnership with lead departments to support the policy agenda of the Minister and the Council of Ministers. The exclusions to this model of a single policy department are: Tax and treasury (the Department for the Treasury and Exchequer will remain responsible for this aspect of policy development); financial services, digital and external relations (the Office for the Chief Executive will remain responsible for this aspect of policy development); or as otherwise specified in the document.

- **Treasury and Exchequer** – which provides financial guidance, management, and reporting services.

Further information regarding departmental structures can be found at: <https://www.gov.je/Government/Departments/Pages/default.aspx>

Notwithstanding these cross-cutting and corporate structures, Ministers and Assistant Ministers remain accountable and responsible for all matters listed in this report – from the conception of a policy to the delivery of an individual service, whichever department undertakes or delivers the work.

Consequently, Ministers and Assistant Ministers provide policy direction to officers in each of the areas for which they are responsible; and the senior officers in each area is accountable to the Minister or Assistant Minister for this, in line with the States of Jersey Law 2005: <https://www.jerseylaw.je/laws/revised/PDFs/16.800.pdf>. Ministers and Assistant Ministers, however, must do this having given fair consideration and due weight to informed and impartial advice from their officials.

Ministers and Assistant Ministers must also fulfil their obligations to the Chief Minister and Council of Minister, in particular, working collaboratively and promoting a transparent culture, as outlined in the Codes – <https://statesassembly.gov.je/assemblyreports/2018/r.116-2018.pdf>.

In addition, Ministers are required to account for the actions of any entity established to deliver and support government policies, such as promotional bodies and regulatory authorities, in the areas for which they are responsible.

In respect of finances and resources, the Chief Executive, as Principal Accountable Officer, has overarching responsibility for propriety and regularity of public finances, and for ensuring that resources are used economically, efficiently and effectively. They are answerable to the States Assembly and accountable to the Council of Ministers for these duties. Nevertheless, Ministers remain answerable to the Assembly for the policies and administration in their areas of responsibility.

In respect of the management of data, Ministers are the controller for information collected by departments in their areas of responsibility, and as a matter of practise, this responsibility is discharged by the departmental Directors-General and their officials as part of undertaking their administrative responsibilities. This includes discharging obligations in relation to the protection, retention, and release of data under, and in accordance with, the relevant data protection, freedom of information, and public records laws, including ensuring that data is processed transparently and in a manner compatible with the purposes for which the data was collected.

This list is provided to support clarity and transparency – helping the public and the Assembly to understand responsibilities and relationships within government, so as to better hold government to account – and to comply with the Article 30A requirement of the States of Jersey Law 2005.

Contact details for Ministers can be found at: <https://statesassembly.gov.je/committees/Pages/default.aspx?CommitteeId=100>

The Council of Ministers and Assistant Ministers

Council of Ministers



**Senator
John Le Fondré**
Chief Minister



**Senator
Lyndon Farnham**
Deputy Chief Minister,
Minister for Economic
Development, Tourism,
Sport and Culture



**Senator
Ian Gorst**
Minister for
External Relations



**Deputy
Carolyn Labey**
Assistant Chief Minister,
Minister for International
Development



**Deputy
Kevin Lewis**
Minister for
Infrastructure



**Deputy
Judy Martin**
Minister for
Social Security



**Senator
Sam Mézec**
Minister for Children
and Housing



**Connétable
Len Norman**
Minister for
Home Affairs



**Deputy
Susie Pinel**
Minister for Treasury
and Resources



**Deputy
Richard Renouf**
Minister for Health
and Social Services



**Senator
Tracey Vallois**
Minister for Education



**Deputy
John Young**
Minister for
the Environment

Assistant Ministers



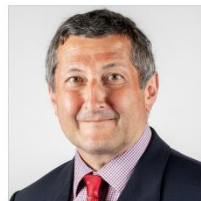
**Connétable
Richard Buchanan**
Assistant Chief Minister,
Assistant Minister for
External Relations



**Connétable
Christopher Taylor**
Assistant Chief Minister



**Deputy
Scott Wickenden**
Assistant Chief Minister,
Assistant Minister for
Social Security



**Deputy
Lindsay Ash**
Assistant Minister
for Treasury and
Resources



**Deputy
Gregory Guida**
Assistant Minister
for the Environment,
Assistant Minister
for Home Affairs



**Deputy
Jeremy Maçon**
Assistant Minister for
Education, Assistant
Minister for Health
and Social Services,
Assistant Minister
for Social Security



**Senator
Steve Pallett**
Assistant Minister for
Economic Development,
Tourism, Sport and Culture
Assistant Minister for
Health and Social
Services



**Deputy
Hugh Raymond**
Assistant Minister for
Health and Social
Services,
Assistant Minister for
Infrastructure



**Deputy
Montfort Tadier**
Assistant Minister
for Economic
Development, Tourism,
Sport and Culture

Full Listing of Responsibilities

Chief Minister

Senator J.A.N. Le Fondré

Purpose

The Chief Minister provides long term strategic direction, chairing the Council of Ministers, which is responsible for the Island's common strategic policy, co-ordinating the Government's policies and administration, and prioritising executive and legislative proposals.

He is also responsible for a range of prominent policy areas, including constitutional affairs, overall justice policy, and population policy; and provides direction on government communications; and, as Chair of the States Employment Board, has responsibility for the employment of public sector employees.

He has concurrent responsibility with the Minister for External Relations for Jersey's common external relations policy, and has responsibility for liaison with the non-Ministerial States Bodies².

Deputy Chief Minister

- **Senator L.J. Farnham** – acts for the Chief Minister in his absence and represents the Chief Minister. He has been specifically tasked with leading the Hospital Political Oversight Group.

| List of Responsibilities discharged by the Chief Minister in person | Lead Department |
|---|-------------------------------|
| Leadership of the Council of Ministers with responsibility for the Government's overall strategic direction | Office of the Chief Executive |
| Direction to the Office of the Chief Executive | Office of the Chief Executive |

² These are:

- Bailiff's Chambers
- Judicial Greffe
- Law Officers
- Probation and After-Care Service
- States Greffe
- Viscount's Department
- Office of the Lieutenant Governor
- Office of the Comptroller and Auditor General
- Office of the Official Analyst

| | |
|---|--|
| Government Strategic Policies, Performance and Planning | Strategic Policy, Performance and Planning |
| Long term direction over property and assets ³ | Office of the Chief Executive |
| Constitutional Affairs | Strategic Policy, Performance and Planning |
| Statistics Jersey | Strategic Policy, Performance and Planning |
| Economics Unit | Office of the Chief Executive |
| States Employment Board | Chief Operating Office |
| Legislation Advisory Panel | Office of the Chief Executive |
| Emergency Planning | Justice and Home Affairs |
| Justice Policy ⁴ | Strategic Policy, Performance and Planning |
| Information services | Chief Operating Office |

Assistant Chief Ministers and their responsibilities (on behalf of the Chief Minister):

- **Connétable R.A. Buchanan of St. Ouen⁵** – discharges functions on behalf of Chief Minister in relation to:

| | |
|------------------------------------|--|
| People Services (Human Resources) | Chief Operating Office |
| Government Communications | Office of the Chief Executive |
| Liaison with the Probation Service | Strategic Policy, Performance and Planning |
| Intellectual Property ⁶ | Office of the Chief Executive |

- **Deputy C.F. Labey of Grouville** – discharges functions on behalf of Chief Minister in relation to:

| | |
|-------------------------------------|-------------------------------|
| Freedom of Information ⁷ | Office of the Chief Executive |
|-------------------------------------|-------------------------------|

³ For example, the Chief Minister chairs the Regeneration Steering Group, which has responsibilities for providing a political steer and guidance to inform policy guidelines for all major Public property and infrastructure regeneration projects.

⁴ As per Proposition P.92/2013 which was approved by the States Assembly, the relevant text of the report can be found in appendix 1

⁵ Connétable Buchanan also supports the Chief Minister by serving as effective Vice Chair of the States Employment Board.

⁶ It is intended that responsibilities be transferred to the Minister for External Relations in due course.

⁷ It is intended that responsibilities be transferred to the Minister for International Development in her own right in due course.

- **Connétable C.H. Taylor of St. John** – has delegated functions on behalf of Chief Minister in relation to:⁸

| | |
|--|--|
| Control of Housing and Work Law 2012 | Customer and Local Services |
| 2(1)(e) initiative | Office of the Chief Executive |
| Register of Names and Addresses Law 2012 | Office of the Chief Executive |
| Migration Policy | Strategic Policy, Performance and Planning |

- **Deputy S.M. Wickenden of St. Helier** – discharges functions on behalf of Chief Minister in relation to:

| | |
|-------------------------------------|------------------------|
| Modernisation of Digital Technology | Chief Operating Office |
|-------------------------------------|------------------------|

- **Senator L.J. Farnham** – has been appointed as an Assistant Chief Minister to allow him to act on the Chief Minister’s behalf in areas he has been specifically tasked with, namely leading the Hospital Political Oversight Group. This is a temporary measure until such time as Standing Orders have been amended to expand the role of the Deputy Chief Minister.

⁸ The Connétable has temporarily stepped aside from his official duties. During this temporary absence, the functions are being discharged by Senator Farnham, as an Assistant Minister to the Chief Minister.

Minister for Children and Housing

Minister: Senator S.Y. Mézec

Purpose

The Minister is responsible for co-ordinating policies and actions which improve the well-being of children, working across government.

The Minister is also responsible for championing a good supply of housing across all categories of tenure, promoting affordability, improving housing standards, and helping to build strong neighbourhoods and communities.

List of Responsibilities

Children's Services

Children and Adolescent Mental Health Services

Co-ordinating policies to safeguard children and support children's well-being, including coordinating the implementation of the response to the Care Inquiry

Co-ordinating policies to support housing affordability

Co-ordinating policies to improve housing standards

Landlord and Tenant Regulations

Housing Gateway Administration

Social Housing strategy

Lead Department

Children, Young People, Education and Skills

Children, Young People, Education and Skills

Children, Young People, Education and Skills

Growth, Housing and Environment⁹

Growth, Housing and Environment

Growth, Housing and Environment

Customer and Local Services

Strategic Policy, Performance and Planning

⁹ The structure for Growth, Housing, and Environment Department is under ministerial consideration, as part of a wider piece of work around economic policies, and best practise in regulatory functions, and as and when any changes take place, this will be formally announced, and the guidance updated at the appropriate opportunity.

Minister for Economic Development, Tourism, Sport and Culture

Minister: Senator L.J. Farnham

Purpose

The Minister is responsible for supporting the performance of the local economy, promoting productivity improvements, encouraging economic diversification, improving job opportunities for local people, and promoting sporting, cultural, and leisure activities that enrich Islanders' lives.

| List of Responsibilities | Lead Department |
|---|---|
| Economic Policy | Office of the Chief Executive ¹⁰ |
| Productivity growth and diversification | Office of the Chief Executive |
| Inward Investment | Office of the Chief Executive |
| Innovation Policy and Fund | Office of the Chief Executive |
| Digital Economy | Office of the Chief Executive |
| Broadcasting, Telecommunications and Postal ¹¹ | Office of the Chief Executive |
| Data Protection – Legislation and Policy | Office of the Chief Executive |
| Data Protection – Internal Compliance | Chief Operating Office |
| Cyber Security – Island-wide | Office of the Chief Executive |
| Competition Policy (including the Channel Islands Competition and Regulatory Authority) and wider policies to manage inflation and promote consumer interests ¹² | Office of the Chief Executive |
| Retail Economy | Office of the Chief Executive |
| Regulation of Business, including Trading Standards | Growth, Housing and Environment |
| Visitor Economy | Office of the Chief Executive |
| Rural Economy | Office of the Chief Executive |
| Gambling Policy | Office of the Chief Executive |
| Channel Islands Lottery | Office of the Chief Executive |
| Commercial Air and Sea Transport | Office of the Chief Executive |
| Maritime Policy, including safety at sea | Office of the Chief Executive |

¹⁰ The economy function within Growth, Housing and Environment moved to the Office of the Chief Executive in January 2020, as an interim measure before combining into a new department later in 2020. These changes reflect the importance of economic policies to the Council of Ministers. Further details on the new department will be available in due course, following consideration by the Council of Ministers, and as part of a staff consultation exercise.

¹¹ Statutory responsibilities have not yet been transferred for postal, and until such time as they do, remain with the Chief Minister.

¹² Statutory responsibilities have not yet been transferred for competition matters, and until such time as they do, statutory responsibilities remain with the Chief Minister.

| | |
|--|-------------------------------|
| Ships Registry | Office of the Chief Executive |
| Aircraft Registry | Office of the Chief Executive |
| Ports of Jersey Policy | Office of the Chief Executive |
| Liquor Licensing Policy | Office of the Chief Executive |
| Promotion of Sports and Sports Development | Office of the Chief Executive |
| Beach Regulation and Lifeguarding | Office of the Chief Executive |
| Public Records Law | Chief Operating Office |

Assistant Ministers and their responsibilities (on behalf of the Minister):

- **Senator S.W. Pallett** – discharges functions on behalf of the Minister in relation to:

| | |
|--|--|
| Liquor licensing | Strategic Policy, Performance and Planning |
| Jersey Aircraft Registry | Office of the Chief Executive |
| The Beach Life-Guard Service | Growth, Housing and Environment |
| Operation of sports facilities, and sports promotion and development | Growth, Housing and Environment |
| Sports Policy including Jersey sport | Office of the Chief Executive |

- **Deputy M. Tadier of St. Brelade** – discharges functions on behalf of the Minister in relation to:

| | |
|----------------------------|-------------------------------|
| Culture, Arts and Heritage | Office of the Chief Executive |
|----------------------------|-------------------------------|

Minister for Education

Minister: Senator T.A. Vallois

The Minister is responsible for providing a first-class education service, supporting the development of skills, creativity and lifelong learning.

| List of Responsibilities | Lead Department |
|---|--|
| Primary Schools | Children, Young People, Education and Skills |
| Secondary Schools | Children, Young People, Education and Skills |
| Special Education Schools | Children, Young People, Education and Skills |
| Highlands College | Children, Young People, Education and Skills |
| Educational standards and achievement | Children, Young People, Education and Skills |
| Early Years | Children, Young People, Education and Skills |
| Children's inclusion and early Intervention | Children, Young People, Education and Skills |
| Youth Service | Children, Young People, Education and Skills |
| Skills Policy | Children, Young People, Education and Skills |
| Library Service | Customer and Local Services |

Assistant Ministers and their responsibilities (on behalf of the Minister):

- Deputy J.M. Maçon of St. Saviour** – discharges functions on behalf of the Minister in relation to:

| | |
|---|--|
| Skills Jersey | Children, Young People, Education and Skills |
| Post-16 Higher and Further Education Policy | Children, Young People, Education and Skills |
| Departmental appeal hearings | Children, Young People, Education and Skills |
- Senator S.Y. Mézec** – has been appointed so as to enable him to participate in ministerial business, delivering synergies with his own ministerial portfolio as Minister for Children and Housing.

Minister for the Environment

Deputy J.H. Young of St. Brelade

The Minister is responsible for protecting and enhancing the Island's natural and built environment in the best interests of Islanders and supporting sustainable development

| List of Responsibilities | Lead Department |
|--|--|
| Island Plan and Planning Policy | Strategic Policy, Performance and Planning |
| Carbon Neutrality strategy | Strategic Policy, Performance and Planning |
| Abattoir Regulation | Growth, Housing and Environment |
| Development Control | Growth, Housing and Environment |
| Building Control | Growth, Housing and Environment |
| Planning and Building Compliance | Growth, Housing and Environment |
| Eco-Active | Growth, Housing and Environment |
| Regulation – Environmental Health | Growth, Housing and Environment |
| Regulation – Environmental Protection | Growth, Housing and Environment |
| Regulation of Care ¹³ | Strategic Policy, Performance and Planning |
| Waste Regulation | Growth, Housing and Environment |
| Agricultural and Plant Health Inspectorate | Growth, Housing and Environment |
| Agricultural Land Control | Growth, Housing and Environment |
| Marine Resources | Growth, Housing and Environment |
| Natural Environment | Growth, Housing and Environment |
| Veterinary Services and Animal Welfare | Growth, Housing and Environment |
| Jersey Meteorological Services | Growth, Housing and Environment |
| Energy Policy | Growth, Housing and Environment |

Assistant Minister and their responsibilities (on behalf of the Minister):

- **Deputy G. Guida of St. Lawrence** – discharges functions on behalf of the Minister in relation to:

| | |
|---|---------------------------------|
| Marine Resources and Fisheries, Plant and Animal Health | Growth, Housing and Environment |
|---|---------------------------------|

¹³ Statutory responsibilities have not yet been transferred and until such time as they do, are exercised by the Chief Minister. Once changed means more regulatory responsibilities will be placed under the Minister, noting that the Minister for the Environment does not hold political responsibilities for the provision of care services, i.e. the objective is to ensure that regulation and service delivery are kept politically separate.

Minister for External Relations

Minister: Senator I.J. Gorst

The Minister is responsible for promoting Jersey internationally and supporting the Island's interests on the international stage, a responsibility held concurrently with the Chief Minister, and for the support and promotion of the financial services industry.

He does this working closely with a range of Ministers, including the Chief Minister, Minister for Economic Development, Tourism, Sport and Culture, and the Minister for International Development, delivering economic and social benefits for Jersey.

List of Responsibilities

Lead Department

| | |
|---|--|
| Brexit Coordination | Office of the Chief Executive |
| UK Government Engagement | Office of the Chief Executive |
| EU Engagement | Office of the Chief Executive |
| Financial Services | Office of the Chief Executive |
| Global Markets | Office of the Chief Executive |
| International Agreements | Office of the Chief Executive |
| Sanctions and Treaties | Office of the Chief Executive |
| International Trade Policy | Office of the Chief Executive |
| Air Navigation, Civil Aviation and Air Safety | Office of the Chief Executive |
| Multilateral Engagement | Office of the Chief Executive |
| Overseas Offices | Office of the Chief Executive |
| Channel Islands Engagement | Office of the Chief Executive |
| Charities Registration and Regulation | Strategic Policy, Performance and Planning |

Assistant Minister:

- **Connétable R.A. Buchanan of St. Ouen** – Serves to assist the Minister on matters related to financial services.

Minister for Health and Social Services

Minister: Deputy R.J. Renouf of St. Ouen

The Minister is responsible for promoting health and wellbeing for the whole community, and protecting the interests of frail and vulnerable adults.

| List of Responsibilities | Lead Department |
|---|--|
| Adult Community Support Services | Health and Community Services |
| Adults Social Work | Health and Community Services |
| Occupational Therapy | Health and Community Services |
| 65+ Community and Social Service | Health and Community Services |
| 65+ Nursing and Residential | Health and Community Services |
| Adult Mental Health | Health and Community Services |
| Alcohol and Drugs Services | Health and Community Services |
| Psychology | Health and Community Services |
| Speech and Language | Health and Community Services |
| Patient Transport Services | Health and Community Services |
| Clinical Support, incl. radiology, pathology, pharmacy, physiotherapy | Health and Community Services |
| Hospital Operations Support, incl. non-clinical support, such as contracts, off-island treatment, emergency transfers | Health and Community Services |
| Medical Specialists and Emergency Care | Health and Community Services |
| Surgical Services | Health and Community Services |
| Theatres and Anaesthetics | Health and Community Services |
| Women and Children, including paediatrics, gynecology and obstetrics | Health and Community Services |
| Commissioning and Supporting Voluntary Sector | Health and Community Services |
| Primary Care Governance | Health and Community Services |
| Preventative Programmes | Health and Community Services |
| Strategic Health Delivery Policy, including the Jersey Care Model | Health and Community Services |
| Strategic Public Health | Strategic Policy, Performance and Planning |

Assistant Ministers:¹⁴

- **Deputy H.C. Raymond of Trinity** – discharges functions in relation to all the responsibilities held by the Minister and serves as ‘political champion’ for the Our Hospital project.
- **Senator S.W Pallett** – discharges functions in relation to all the responsibilities held by the Minister, with a particular focus on providing oversight and leading on mental health.
- **Deputy J.M. Maçon of St. Saviour** – has been appointed to support a joined-up approach across a range of services, with Deputy Maçon also being an Assistant Minister for the Minister for Social Security and the Minister for Education.

¹⁴ **Senator Mézec** served as an Assistant Minister for Health and Social Services (June 2018 – January 2020) to participate in ministerial business, delivering synergies with his own ministerial portfolio as Minister for Children and Housing. However, given that the legal transfer of responsibilities for children services and children’s and adolescent mental health services from the Health and Social Services to Children and Housing has now taken place, he now discharges these responsibilities as a Minister in his own right.

Minister for Home Affairs**Connétable L. Norman of St. Clement**

The Minister is responsible for supporting and maintaining a safe and just society.

| List of Responsibilities | Lead Department |
|--|--|
| States of Jersey Police | Justice and Home Affairs |
| Jersey Customs and Immigration Service | Justice and Home Affairs |
| States of Jersey Prison Service | Justice and Home Affairs |
| Jersey Fire and Rescue Service | Justice and Home Affairs |
| Jersey Field Squadron and Cadet Corps | Justice and Home Affairs |
| Superintendent Registrar | Customer and Local Services |
| Marriage and Divorce Policy | Strategic Policy, Performance and Planning |
| Ambulance Services | Justice and Home Affairs |
| Criminal Justice and Community Safety Policy | Justice and Home Affairs |
| Firearms Policy | Justice and Home Affairs |

Assistant Minister:

- **Deputy G. Guida of St. Lawrence** – discharges functions in relation to all the responsibilities held by the Minister.

Minister for Infrastructure

Deputy K.C. Lewis of St. Saviour

The Minister is responsible for providing attractive and well-maintained public spaces and infrastructure, protecting the environment from the impact of waste products and developing public transport, road and cycle networks that meet the needs of the community.

The Minister does this working closely with other Ministers, in particular on the delivery of capital projects and property and estate management, and with the Chief Minister on strategic property management and direction.

List of Responsibilities

Lead Department

| | |
|---|---------------------------------|
| Abattoir | Growth, Housing and Environment |
| Arboriculture Service | Growth, Housing and Environment |
| Site Services Team | Growth, Housing and Environment |
| Highways and Infrastructure Maintenance | Growth, Housing and Environment |
| Drainage Design and Records | Growth, Housing and Environment |
| Sewage Network, Treatment and Pumping | Growth, Housing and Environment |
| Driver and Vehicle Standards | Growth, Housing and Environment |
| Energy Recovery Facility | Growth, Housing and Environment |
| Electrical Engineering | Growth, Housing and Environment |
| Engineering Maintenance | Growth, Housing and Environment |
| Internal Health and Safety | Growth, Housing and Environment |
| Liquid and Solid Waste Strategy | Growth, Housing and Environment |
| Mechanical Engineering and Maintenance | Growth, Housing and Environment |
| States of Jersey Parks and Open Spaces | Growth, Housing and Environment |
| Car Parks and Parking Control | Growth, Housing and Environment |
| Fleet Management | Growth, Housing and Environment |
| Property Holdings | Growth, Housing and Environment |
| Sea Defences | Growth, Housing and Environment |
| On Island Transport Planning and Strategy | Growth, Housing and Environment |
| Capital Project Delivery | Growth, Housing and Environment |
| Cleaning | Growth, Housing and Environment |
| Stores team | Growth, Housing and Environment |
| Tanker Service | Growth, Housing and Environment |
| Household, Commercial and Clinical Waste | Growth, Housing and Environment |

| | |
|--|---------------------------------|
| Climate change adaptation and mitigation | Growth, Housing and Environment |
| Cycling infrastructure | Growth, Housing and Environment |
| Bus Service | Growth, Housing and Environment |
| Animal Carcass incinerator | Growth, Housing and Environment |
| Road Signs and Markings | Growth, Housing and Environment |
| Playing Fields | Growth, Housing and Environment |

Assistant Minister

- **Deputy H.C. Raymond of Trinity** – discharges infrastructure functions in relation to Fort Regent, the Opera House, and the Arts Centre.

Minister for International Development

Deputy C.F. Labey of Grouville

The Minister is the Chair of the Jersey Overseas Aid Commission, and in conjunction with the commission is responsible for promoting economic and social development in developing countries overseas, and humanitarian aid overseas.

The Minister is also responsible for co-ordinating work across government to promote an inclusive sense of Island identity and culture, as a core part of the government's programme.

As a new role in this Council of Ministers, this position reflects the importance placed on the promotion of our Island's Identity.

List of Responsibilities

International Development

Island Identity

Lead Department

Jersey Overseas Aid Commission

Office of the Chief Executive

Minister for Social Security

Deputy J.A. Martin of St. Helier

The Minister is responsible for helping people in Jersey to achieve and maintain financial independence, including supporting employment and provision for pensions in older age, and to provide financial safeguards to the most vulnerable in our community.

| List of Responsibilities | Lead Department |
|--|--|
| Supporting people to get “back to work” | Customer and Local Services |
| Pension and Benefit payments | Customer and Local Services |
| Collection of contributions and sustainability of the Social Security scheme, Long Term Care Scheme, and Health Insurance Fund | Treasury and Exchequer |
| Pension and Benefits Policy | Strategic Policy, Performance and Planning |
| Coordinating government response to ageing society | Strategic Policy, Performance and Planning |
| Discrimination Law | Strategic Policy, Performance and Planning |
| Employment Law, including Minimum Wage | Strategic Policy, Performance and Planning |
| Health and Safety Inspectorate | Justice and Home Affairs |
| Promoting Diversity, Equality and Social Inclusion | Customer and Local Services ¹⁵ |
| Disability Strategy | Customer and Local Services |
| Promotion of the third sector and voluntary groups | Customer and Local Services |

Assistant Ministers:

- **Deputy J.M. Maçon of St. Saviour** – Serves to assist the Minister and covers responsibilities in her absence.
- **Deputy S.M. Wickenden of St. Helier** – Serves to assist the Minister and covers responsibilities in her absence.

¹⁵ The Customer and Local Services Department will work in conjunction with the Strategic Policy, Performance and Planning Department in delivering policies that serve our wider community, and with the Chief Operating Officer in delivering policies that ensure the States of Jersey as an employer demonstrates best practise supporting diversity, equality and social inclusion.

Minister for Treasury and Resources

Deputy S.J. Pinel of St. Clement

The Minister is responsible for looking after Jersey's finances and assets and ensuring responsible use of public funds in the best interests of Islanders.

| List of Responsibilities | Lead Department |
|--|-----------------------------|
| Accounting Services | Treasury and Exchequer |
| Financial Performance | Treasury and Exchequer |
| Financial Planning | Treasury and Exchequer |
| Financial Processing, payables and receivables | Treasury and Exchequer |
| Payroll | Customer and Local Services |
| Internal Audit | Treasury and Exchequer |
| Pension Fund Administration | Treasury and Exchequer |
| Shareholder Functions ¹⁶ | Treasury and Exchequer |
| Investments strategy and managements | Treasury and Exchequer |
| Investment Appraisal | Treasury and Exchequer |
| Risk Management Strategy | Treasury and Exchequer |
| Tax collection and Revenue Jersey | Treasury and Exchequer |

¹⁶ Shareholder functions includes delivering value for money for the public and wider public advantage from investment holding. However, the Treasury and Resources Minister is not responsible for wide strategic direction and policy setting in the markets and areas in which these companies operate, which rests with whichever Minister has political responsibility for those areas. For example:

- The Minister is the shareholder of Jersey Telecoms, but she is not responsible for telecoms policy – this is the responsibility of the Minister for Economic Development, Tourism, Sport and Culture
- The Minister acts as the Guarantor of Andium Homes, but she is not responsible for social housing policy – this is the responsibility of the Minister for Children and Housing
- The Minister is the shareholder of the States of Jersey Development Company on behalf of the States of Jersey, but she is not responsible for public policy around regeneration – this is steered by the Regeneration Steering Group, as chaired by the Chief Minister
- The Minister is the shareholder of The Ports of Jersey, but she is not responsible for Ports policy – this is the responsibility of the Minister for Economic Development, Tourism, Sport and Culture. Accordingly, the Minister receives advice from the Ports Policy Group to assist her in the responsibilities as shareholder.

The same approach applies to the full range of investments held by government. In saying this, Ministers are expected to work collaboratively together, while ensuring their separate responsibilities are not blurred. Furthermore, overall partnership working across government is supported by the Growth, Housing and Environment Department.

| | |
|--|-------------------------------|
| Competent Authority for administration of international tax agreements | Treasury and Exchequer |
| Tax Policy | Treasury and Exchequer |
| Tax Information Exchange Agreements | Office of the Chief Executive |
| Procurement | Chief Operating Office |

Assistant Ministers:

- **Deputy L.B. Ash of St. Clement** – discharges functions on behalf of the Minister in relation to shareholder functions, and any matter in relation to the Public Finances (Jersey) Law 2005 in the absence or incapacity of the Minister.

APPENDIX

Parts 2 and 3 of P.92/2013¹⁷**2. Clarification of Chief Minister's responsibility for justice policy and resources**

The States Assembly decided in favour of this Proposition, confirming that the Chief Minister is responsible for justice policy and resources. This means that the Chief Minister has –

- (i) democratic responsibility within the executive branch of government for the components of the overall justice system, which are not currently perceived as being included within the accountabilities of the elected government (e.g. the overall criminal, civil, family and administrative justice system; the courts, tribunals, access to justice and legal aid);
- (ii) responsibility for safeguarding human rights, data protection, legal services, constitutional reform, and strengthening democracy, as part of the overall justice and constitutional affairs portfolio;
- (iii) responsibility for the Legislation Advisory Panel.

However, this clarification of the Chief Minister's responsibility for overall justice policy and resources is not intended to affect the existing framework within which relevant offices and arm's-length bodies perform their functions; and therefore does not suggest that the Chief Minister has responsibility for individual cases, operational or administrative matters, legal or constitutional advice provided by officers of the Crown, or day-to-day resource management – all of which remain the responsibility of the relevant offices and arm's-length bodies.

The States Assembly will wish to recognise the importance of maintaining the independence of the courts and the prosecution and data protection authorities as part of upholding the rule of law. In addition, this clarification is not intended to change the responsibility of the Minister for Home Affairs and the Home Affairs Department for oversight of the States of Jersey Police, States of Jersey Fire and Rescue Service, Jersey Prison Service, Jersey Customs and Immigration Service, Jersey Field Squadron, and Office of the Superintendent Registrar. The Home Affairs Department will also continue to oversee the criminal justice policy and the Building a Safer Society Strategy.

3. Upholding the independence of the judiciary, prosecutors and data protection authority.

This clarification also acknowledges that there is an obligation upon Ministers to uphold and defend the continued independence of, and to provide sufficient resources to, the judiciary, prosecutors and data protection authority. Ministers must not seek to influence particular judicial, prosecuting or data protection decisions. Arising from the need to continue to uphold this independence, a number of aspects are intended to remain unchanged by this clarification, including –

¹⁷ The full report can be found via the following link:
<https://statesassembly.gov.je/assemblypropositions/2013/p.092-2013.pdf>

- (i) the relevant principal Crown Officer appointments (Bailiff, Deputy Bailiff, Attorney General, Solicitor General), who would remain outside the executive;
- (ii) the relevant posts that are currently defined as not being States employees (Bailiff, Deputy Bailiff, Attorney General, Solicitor General, Viscount, Deputy Viscount, Judicial Greffier, Deputy Judicial Greffier, Master of the Royal Court, Magistrate, Assistant Magistrate);
- (iii) the provisions that apply to other officers within the departments of the judiciary, who are appointed, suspended or terminated only with the consent of the Bailiff, the Attorney General, the Viscount or the Judicial Greffier; and who shall not be directed or supervised in the discharge of their duties by the Chief Executive Officer, the States Employment Board or a Minister or a person acting on behalf of such a person;
- (iv) the status of the officers of the Probation and After-Care Service as officers of the Royal Court, with the service continuing to be overseen by the Probation Board;
- (v) the appointment and office of the Data Protection Commissioner as detailed in the Data Protection (Jersey) Law 2005;
- (vi) the current Accounting Officer appointments and responsibilities for relevant departments (Bailiff's Chambers, Judicial Greffe, Viscount's Department, Law Officers' Department, Data Protection Commissioner, Probation and After-Care Service);
- (vii) the status of the Bailiff's Chambers as a non-Ministerial States-funded body, given the additional roles of the Bailiff as President of the States Assembly and civic head;
- (viii) the Jersey Law Commission, as established by the States Assembly.