
STATES OF JERSEY



JERSEY COUNCIL FOR SAFETY AND HEALTH AT WORK TO THE STATES ANNUAL REPORT AND ACCOUNTS 2020

Presented to the States on 8th June 2021
by the Minister for Social Security

STATES GREFFE

The Jersey Safety Council Annual Report 2020

Jersey Safety Council Committee

Dr Steve Taylor (Chairman)

Mr Adrian de Gruchy

Mr Bob Matthews

Mr Mike Osborne (retired 31/8/2019)

Dr Michael Cash (resigned 31/8/2020)

Mrs Tammy Fage (HSI)

Mrs Anne Matthews (Secretary)

Kirsten du Heaume (wef 1/10/2020)

Wayne Balcombe (wef 1/10/2020)

John Gavey (Honorary wef 1/10/2020)

The Jersey Safety Council welcomed new members during 2020. Mr Mike Osborne retired after providing nine years of valuable service whilst Dr Michael Cash resigned on his return to the UK. Adverts for vacancies attracted applications from several high calibre individuals and Council was pleased to invite Mrs Kirsten du Heaume and Mr Wayne Balcombe to join Council. In addition, Council offered Mr John Gavey an honorary role. Council now has a diverse membership, spanning the construction, quarrying, health, oilfield development and HSE training sectors.

Chairman's Report Summary

2020 saw Council continue to deliver key products requested by industry whilst also seeking to both develop new products and to reach out and build relationships with sectors outwith construction.

With the onset of COVID in March 2020, Council focussed its activities on supporting the Government of Jersey health messages via its website and commercial radio. In parallel, Council worked on several initiatives which were launched as society re-connected in early 2021.

These included making JSAT accessible to non-native English speakers, developing a new JSAT Advanced course, actively supporting the relaunch of the Jersey Occupational Safety & Health Association, developing a Behavioural Safety Leadership programme for construction.

The JSC has had another successful year working in partnership with the Health and Safety Inspectorate raising awareness and understanding to employees and employers.

The Council remains actively in contact with the working population throughout the year via email, website searches, awareness campaigns and delivery of training courses.

2020 Activity

Competence Development

Throughout 2019 the Council continued to provide opportunities for employees to develop their competencies in a cost-effective and timely manner. In accordance with the its references and objectives, the Council continues to focus on the provision of courses that would either be impractical or uneconomic for others to provide and to provide them at just above a 'break even' point.

Jersey Safety Awareness Test (JSAT)

The JSAT (Construction) is well established in Jersey as a key test that enables construction workers to demonstrate a solid understanding of basic safety requirements in the industry in Jersey. It is now widely supported with 142 companies having signed up by year-end, 5,242 delegates having registered and 4,305 having successfully completed the test using 8 registered testing stations.

Following the success of JSAT, Council developed a sister course, JSAT Advanced (Construction), which is designed for those in supervisory or managerial roles who are responsible for the management of construction sites. The launch of this on-line course was delayed by COVID until Q1 2021 but has already been passed by 110 delegates.

Council recognised that the construction sectors employ a diverse workforce. To make the JSAT Basic more accessible to non-native English speakers, Council arranged for the test to be translated into Portuguese, Polish and French. Council wishes to acknowledge Andium Homes and Cameron for their generous sponsorship of the translation. These tests were launched in early 2021 along with with a supporting radio advertising campaign and have received very positive support from the construction employers and employees.

Practical Health & Safety Project Coordinator and Applied Design Risk Management Course

This new course was run for the first time in October 2019. A second course was successfully run-in early March 2020, again being well-received by attendees. Subsequent courses in 2020 were deferred due to COVID restrictions but Council is currently planning to hold a further course in June 2021.

The course is recognised by the Health and Safety at Work Inspectorate and highlights the best practises developed through the practical application of the Health and Safety (Management in Construction) (Jersey) Regulations 2016 (MIC 2016) since 2016.

The course is of great benefit to Commercial Clients, Developers, Builders, Designers, Architects, Contractors, Principal Contractors and the Health and Safety Project Coordinator by explaining their respective duties as defined in the regulations, and how to discharge them appropriately.

Jersey Occupational Safety and Health Association

Council continued its work to re-launch the Jersey Occupational Safety & Health Association; JOSHA was highly successful for several years but ceased operations some 3 years ago. Council has built a steering committee comprising representatives from several industry sectors. The launch was delayed by some 8 months due to COVID19. Council is pleased to report that JOSHA held its inaugural meeting – virtually – in January 2021, chaired by John Gavey, who is an honorary member of Council.

Behavioural Safety Leadership in Construction

Council continued to develop a Behavioural Safety Leadership programme focussed on the high-risk construction sector. Behavioural Safety Leadership aims to develop a culture where individuals not only think about their own actions, but also look out for actions and behaviours of their work colleagues which could, if unchecked, cause harm to themselves or others. Implementation of Safety Leadership and Behavioural Safety cultures has led to a step change improvement in safety performance elsewhere in the world.

The programme, which is also supported by the Jersey Construction Council and HSI, will comprise 3 modules which will be cascaded from senior leaders down through the company organisations. Council is very pleased that 6 major construction companies have committed to the programme. Importantly, the programme will be cascaded across the 40 supply chain companies who work with the 6 construction companies; the objective is to have a 'workplace without harm' where site access is only allowed if the team leader has been exposed to the programme.

Website and Publicity

Following the launch of the new website in September 2018, the Council has continued to use it as a vehicle to support the work of HSI and promote training courses and services of health and safety professionals across various sectors. In 2020, Council responded to the COVID pandemic by providing posters and two radio campaigns to support key Government health messages on COVID in the workplace.

Publications

Accident Book

Following re-printing, this critical Health and Safety tool is now available from both the Health and Safety Inspectorate at Maritime House and Social Security.

Essential Health & Safety Toolkit

The Council continues to hold a stock of these free handouts which comply with Construction (Jersey) Regulations 2016. These useful toolkits are displayed at Social Services and distributed at training courses, the HSI and at JSAT Testing Stations.

Scaffold Inspection Book

This book, developed by the Council, enables scaffold inspections to be recorded in accordance with the legal requirements. This tool is promoted on HSI website, Social Security concourse and at Maritime House.

Financials

The 2020 audited accounts are attached in appendix A.

Key points to note are that:

- The JSAT Basic test generated a steady income stream throughout the year due to continued demand for the test.
- The HSPC course generated a small surplus income of some £2000, which helps to recover the course development costs. It is expected that the development costs will continue to be partially recovered in 2021 and beyond.
- The increase in advertising and promotion is due to Council running radio advertising campaigns to support key COVID mitigation measures.
- The move from having the accounts audited to being independently examined saved some £2000 (more than 10% of the annual grant)

2021 and Beyond

The first focus area of Council in 2021 is to build and expand on the existing platforms by:

- Continuing to promote JSAT Basic and JSAT Advanced (Construction).
- Continuing to promote that JSAT Basic is available in Portuguese, Polish and French.
- To continue to promote and deliver the HSPC and Applied Design Risk Management Course
- To investigate how to raise knowledge about the Jersey Construction regulations amongst clients, architects and small to mid-sized construction contractors.
- To maintain and use the website to deliver timely information to interested safety professionals and businesses. Examples in 2020 include providing information in connection with COVID19 and the recent COP "Working Safely on Jersey Roads".
- To develop a presence on social media.
- Continue to actively support the Jersey Occupational Safety & Health Association (JOSHA).

The second focus area is to launch the construction sector Behavioural Safety Leadership programme in September 2021. Work on the 3 modules is progressing and it promises to be an exciting, interactive experience for all participants. Numerous engagements have been held with supply chain companies during Q1/Q2 2021 with positive responses. Council will investigate developing a short course to make clients aware of the objectives of this programme so that they specify that construction contractors demonstrably engage in Behavioural Safety Leadership.

Thanks

We would like to express our thanks to the Minister for Social Security for her decision to continue to support the work undertaken by Council.

Thanks also go to the Director of the Health and Safety Inspectorate for the advice and support from the Director and her team throughout the year.

The Jersey Safety Council

The Pines,
Rue de la Garenne,
Trinity,
JERSEY JE3 5FE

Accounts Independent Examiner

Mrs Catherine Swemmer FCCA,
Tequila, Rue de Jambert,
St Clement

**The Jersey Safety Council
Financial Statements
For the Year Ended 31 December 2020**

**The Jersey Safety Council
Financial Statements
Contents**

	Page
Council members and professional advisors	1
Accountant's Report	2
Income Statement	3
Balance Sheet	4
Notes to the Financial Statements	5 - 6

**The Jersey Safety Council
Council Members and Professional Advisors**

Council Members	Dr Steve Taylor (Chairman)	Appointed 1st July 2019
	Mike Osborne	Retired 31st August 2020
	Adrian De Gruchy	
	Bob Matthews	
	Dr Michael Cash	Resigned August 2020
	Kirsten du Heaume	Appointed October 2020
	Wayne Balcombe	Appointed October 2020
	Tammy Fage (HSI)	
	Anne Matthews (Secretary)	
	John Gavey (Honorary)	Appointed October 2020

Address

The Pines
Rue De La Garenne
Trinity
JE3 5FE

Bankers

Lloyds Bank
Broad Street
St Helier
JE4 8RG

Accountant

Catherine Swemmer FCCA
Tequila, Rue de Jambart
St Clement

**The Jersey Safety Council
Accountant's Report
For the year ended 31st December 2020**

To the Council Members

Jersey Safety Council
The Pines
Rue De La Garenne
Trinity
JE3 5FE

Dear Sirs,

Jersey Safety Council – Financial Statements for the Year Ended 31 December 2020

I have examined the books and records supplied to me. I am pleased to report that I found the books and records to be in good order and they are summarised in the enclosed financial statements covering the year ended 31 December 2020. The accounts show that at 31 December 2020 the accumulated surplus of income over expenditure is £58,848. Appropriate vouchers covering all material items of expenditure were available.

Yours faithfully

Mrs Catherine Swemmer FCCA

Tequila
Rue de Jambart
St Clement
JE2 6LA

Date: 12/5/2021

The Jersey Safety Council
Income Statement
For the year ended 31st December 2020

	Notes	2020		2019	
		£	£	£	£
Income					
Grant			18,000		26,664
Training, Courses & Conference Fees			10,200		5,350
JSAT Income			4,531		-
Sponsorship Income			-		7,113
Bank interest			6		7
			32,737		39,134
 Administration Expenses					
Training, Courses & Conference Fees		8,136		14,147	
JSAT expenses		2,063		6,246	
Administration Fees		4,650		3,439	
Advertising & Promotion		6,791		2,839	
Grants & subscriptions		-		2,514	
IT & Computer expenses		828		-	
Website Hosting		2,224		2,179	
Telephone		156		375	
Insurance		1,263		1,263	
Audit & accountancy fees		500		2,455	
Entertainment		699		355	
Educational materials & posters		498		120	
Sundry expenses		-		404	
			(27,807)		(36,336)
 Operating income			 4,930		 2,798
 Net Income for the year transferred to accumulated funds	 4		 4,930		 2,798

All amounts included within the profit for the year and the income of the preceding year arose from continuing operation.

The Council has no other recognised gains or losses other than the profit for the year.

**The Jersey Safety Council
Balance Sheet
As at 31st December 2020**

	Notes	2020		2019	
		£	£	£	£
Current Assets					
Other debtors	2	880		780	
Cash at bank and in hand		60,268		55,693	
			61,148		56,473
Creditors: amounts due within one year					
Other creditors	3	2,300		2,555	
			2,300		2,555
Net Assets			58,848		53,918
Funds Employed					
Accumulated Funds	4		58,848		53,918

These Financial Statements were approved by the Council on 19th May 2021 and signed on its behalf by Dr Steve Taylor

Chairman

The Jersey Safety Council
Notes to the Financial Statements
For the year ended 31st December 2020

1 ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the accounting principles set out below.

Income

The grant is receivable from the Sates of Jersey Social Security department

Training, courses and conference fee income is recognised to the extent that the council obtains rights to consideration in exchange for its performance. It is measured at the fair value of the consideration received and is based on the services supplied during the year.

Bank interest and other income is recognised on accruals basis

Expenditure

All expenditure is recognised on a accruals basis

Going concern

The directors have reasonable expectation that the company has adequate resources to continue in operational existence for foreseeable future. The directors therefore continue to adopt the going concern basis in preparing the financial statements.

Cash and cash equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable with penalty on notice of no more that 24 hours.

2 OTHER DEBTORS	2020	2019
	£	£
Fee income	880	780
	<u>880</u>	<u>780</u>
 3 OTHER CREDITORS	 2020	 2019
	£	£
Administration fees	1,800	140
Accountancy fees	500	2,415
	<u>2,300</u>	<u>2,555</u>
 4 ACCUMULATED FUNDS	 2020	 2019
	£	£
Brought forward	53,918	51,120
Transferred from income and expenditure account	4,930	2,798
	<u>58,848</u>	<u>53,918</u>

The Jersey Safety Council
Notes to the Financial Statements
For the year ended 31st December 2020

5 STATEMENT ON COVID

The emergence of COVID-19 has created economic and financial disruptions in the global economy which has led to operational challenges that impaired the organisation's ability to manage or conduct some of its business. In line with many national and local guidelines, all organisation members are working from home and business travel is severely restricted, however the Company remains open for business. In early 2020, the Jersey Safety Council re-focussed it's efforts on providing advisory educational material to support Government efforts to contain COVID whilst developing materials for training courses which will be launched as society reconnects. The Council are closely monitoring the situation throughout 2021.