



States Greffe: Scrutiny

Senator John Le Fondré
Chief Minister, Chair States Employment Board

CC: Connétable Richard Buchanan
Vice Chair States Employment Board

By email

24th August 2020

Dear Chief Minister

Corporate Services Scrutiny Panel
Staff absences, HR Lounge and disciplinary procedures

The Panel has noted that in the Government of Jersey Annual Report and Accounts 2019, it is indicated that People and Corporate Services are reviewing data capture methods for staff absences. To this end, the Panel requests the figures for staff absences, and reasons behind these, for the year 2019 in the same format as the previous two years.

The Panel also requests the number of individuals who have left employment by States of Jersey, with comparison to the number of those recruited, for the same time period of 2017 to the end of 2019. It would be useful if this information can highlight the figure of recruits replacing departing staff and be broken down by year.

The Panel looks forward to reviewing the second report into progress made in tackling bullying and harassment once the HR Lounge has completed its examination and, in the interim, the Panel would like to receive confirmation of the timeframe in which this second report can be expected. Furthermore, the Panel requests confirmation on the number of complaints and ongoing investigations into bullying and harassment.

Finally, the Panel requests an outline of the disciplinary procedures that would take place in the case of bullying and harassment by Senior Officers, if they are found to be in breach of the Codes of Conduct. We would be grateful if you would confirm whether any such process has been conducted since January 2019.

The Panel looks forward to your response and would appreciate this being received by Monday 7th September 2020.

Yours sincerely

Senator Kristina Moore
Chair, Corporate Services Scrutiny Panel