



States Greffe

Chief Internal Auditor

BY EMAIL

Cc: Director of Risk and Audit
C&AG

15 March 2021

Dear Ms Watson,

PAC – Estate Management Review - Outstanding issues

As you will be aware, the Public Accounts Committee is currently undertaking a follow-up review of Estate Management. Your own Internal Audit Report on Estate Management functions indicates a considerable number of areas within the Government's Estate Management structure that you assigned a 'high-risk' rating to. A number of these areas are either listed as completed or set for completion by December 2020, regardless of their risk rating.

Could you please advise:

1. Which, if any, of the areas have now been addressed?
2. What is your intended follow-up programme on Estate Management functions?
3. The Property Maintenance team is supposed to ensure the property portfolio is maintained, fit for purpose and compliant with statutory legislation. The extensive portfolio covers 270 sites and includes residential properties, offices, health and community service facilities and primary and secondary schools. What, if any, audit work will you include to ensure effective controls are in place to manage the performance of mandatory and cyclical planned preventative maintenance (PPM) contracts?
4. What, if any, of the weaknesses identified in Estate Management will you be referring to in your Head of Internal Audit opinion for 2020?
5. The 'Business Review Property Maintenance' (PM Report) has not been formally adopted by the GHE SMT and as yet there is not action plan to address the report's findings. Will you be looking at this?

The PAC would be grateful for your response to these questions no later than 31 March 2021.

Yours sincerely,

Deputy Inna Gardiner, Chair, Public Accounts Committee