



States Greffe

John Quinn
Chief Operating Officer
Chief Operating Office
BY EMAIL

15 February 2021

Dear Mr Quinn,

2020 Annual Report and Accounts

I am writing on behalf of the Public Accounts Committee to request a copy of your 'Accountable Officer Governance Assurance Statement questionnaire' in relation to the 2020 States Annual Report and Accounts to the Principal Accountable Officer.

The PAC will use this as evidence in our review of the Annual Report and Accounts, as well as our reviews of Performance Management and the Executive's response to COVID-19.

I have copied in the Chief Executive to this letter to make him aware of this request. The PAC would be grateful to receive this information by noon on Monday 1st March 2021 and your advice as to which parts (if any) should remain confidential, and why.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Inna Gardiner', with a horizontal line extending to the right.

**Deputy Inna Gardiner,
Chair, Public Accounts Committee**

Cc.
Charlie Parker,
Chief Executive