

Minister for  
International Development



19-21 Broad Street | St Helier  
Jersey | JE2 4WE

Deputy Moz Scott  
Chair, Economic and International Affairs Scrutiny Panel

**BY EMAIL**

31 August 2023

Dear Chair,

Many thanks for your letter dated the 7 August regarding the reappointment process of Jersey Overseas Aid Commissioners. Please accept my apologies for not responding sooner, I have been on annual leave.

- 1. General criteria used in identification of volunteers for Jersey Overseas Aid Commission community projects to increase participation from a varied range of backgrounds.**

Please refer to the attached documents: CWP Volunteer Information, and Volunteer Selection.

- 2. The set of indicators that JOA have developed in partnership with project partners looking at what they are measuring across their different projects, and any finding of these indicators.**

Since 2020, JOA has been working to strengthen its approach to monitoring and evaluation – which has included the development of an M&E Policy and the introduction of JOA-conducted monitoring visits.

To better aggregate our impact across our three thematic portfolios and communicate the work our partners undertake to the public of Jersey, we have developed a suite of Standard Indicators which aim to capture top-level data that measures our cumulative impact at project-level.

The set of Standard Indicators were developed through a process of reviewing JOA's existing IDG portfolio and determining common themes and measurements. Draft Standard Indicators were shared with our partners for review and were then finalised. The Standard Indicators are not intended to replace projects' individuals Results Matrix or Logframe and partners will be required to report against the Standard Indicators annually.

The Standard Indicators Reporting Matrix is under pilot with our partners and will be reviewed alongside partner feedback once the first round of data is gathered in 2024.

Please see relevant attachment: JOA Standard Indicators Summary.

**3. A copy of your spreadsheet or tracker identifying progress made against your Ministerial Delivery Plan.**

Please refer to the attached document: Ministerial Plan tracker.

**4. Further explanation of the governance, auditing and financial safeguarding policies of providing aid to those faced by war.**

JOA has a framework of robust internal controls that ensure humanitarian relief is accountable and delivered effectively and efficiently by those best placed.

- 1) JOA works with a closed list of humanitarian partners. These are selected according to the reliability and integrity of the organisation's financial controls and processes, the effectiveness and efficiency of their project operations and value for money. All of JOA's humanitarian organisations are headquartered in Europe or USA - JOA does not directly fund organisations in a conflict zone.
- 2) Before an organisation is eligible for funding, all partners must register on JOA's Grant Management System where the following documents are mandatory:
  - Charity Registration Number
  - 3 Years of Expenditure
  - Registered Address
  - Articles of Association
  - 3 Yrs Annual Report
  - Safeguarding Policy
  - MANGO Health Check
  - Fraud, Bribery and Corruption Policy
  - Money Laundering and Terrorist Financing Policy
  - 2 Referees from other donors
- 3) If a grant is awarded to an organisation, they are bound by a Grant Agreement (attached) that includes specific clauses on Accounts, Audit and Records as well as Violence, Terrorism, Money Laundering and Exploitation.
- 4) Each organisation must submit an expenditure report at the end of each grant.

Please do not hesitate to contact me should you have further questions.

Kind regards,



Deputy Carolyn Labey  
Minister for International Development

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