



States Greffe: Scrutiny

Connétable Len Norman  
Minister for Home Affairs  
By email

21st August 2019

Dear Minister

**Education and Home Affairs Scrutiny Panel**

**Government Plan Review**

I write to inform you that the Education and Home Affairs Panel will undertake a Scrutiny Review of the Government Plan, specifically project areas within the Panel's remit (the Terms of Reference for the review have been appended to this letter).

By way of background, a Review Panel has been established which has co-ordinated the overall scrutiny of the Government Plan. All five Scrutiny Panels will be reviewing a number of programmes, capital investment projects and actions contained within the Plan and the Review Panel has allocated a number of these projects to each Panel.

The following projects have been allocated to this Panel which we understand come under your portfolio:

- Domestic Abuse Strategy (Supporting and Protecting Children)
- Increase Resource in Public Protection Unit: Justice and Home Affairs (Supporting and Protecting Children)
- Settlement Scheme Brexit Officers (CSP3-1-05)
- Financial Crimes Unit – Financial Crimes Enforcement (CSP3-2-07)
- Policing 2020 - 23 (OI3-11)

**Request 1:** We would be very grateful if you could provide as much information as possible on each of these projects, and let us know whether there is a crossover with other Ministers.

The information we are seeking includes, but is not limited to:

- Full business plans/cases for each project - it is noted that summaries are provided in R.91 but the Panel would like the full cases for each project and any other supporting documents;
- Any Council of Ministers papers;

- Details of any external stakeholders and internal groups or boards who may have been involved in the development of the project or who are expected to be involved as it progresses;
- The underlying policy for each project.

A number of capital programmes have also been assigned to the Panel as follows:

Capital Programme area	Lead Department
Next Passport Project	Justice and Home Affairs
Combined Control information technology	Justice and Home Affairs
Electronic patient records	Justice and Home Affairs
Minor Capital - JHA	Justice and Home Affairs
Minor Capital – Police	Justice and Home Affairs
Equipment replacement – JHA – Police	Justice and Home Affairs
Replacement of aerial ladder platform – JHA	Justice and Home Affairs

As you will be aware, the capital projects do not have a ministerial lead. Nonetheless we would still like to question a ministerial representative on each capital project, or at least about the policy underpinning the investment.

**Request 2:** Please could you explain the level of involvement you have had in relation to the projects listed above?

**Request 3:** Please could you provide the full Capital Business Case submissions for each, and any other supporting documentation?

We note that part 2 of the Government Plan sets out how the government will action on each of the five priorities in the Common Strategic Policy. In that regard, the Government Plan Review Panel has also assigned each Panel a list of actions to review. The actions allocated to the Panel are:

- Increase support for vulnerable children and young people
- Invest in an increase to police numbers
- Continued funding for dedicated officers to deliver the Jersey EU settlement scheme (we note this is in partnership with the Minister for External Relations)
- Making the Economic Crime and Confiscation Unit permanent (again we note this is in partnership with the Minister for External Relations)

**Request 4:** Please could you identify which actions, from the list provided above, you have been involved in? We note that some of the actions will relate directly to a project and would be grateful if you could correlate these in your response.

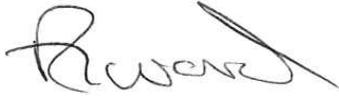
**Request 5:** If you think we would benefit from a briefing on any of the projects in the first instance, please let me know so these can be organised promptly.

As I'm sure you can appreciate, this is a huge piece of work and will require thorough planning in order to cover all aspects under our remit. We would therefore like to use the scheduled quarterly hearing on Friday 27th September to discuss some of the projects and actions detailed above. As with all hearings, our Officer will communicate the areas to be covered a week prior to the hearing. Should the Panel require additional hearings, then these will be arranged to take place

during late September to early October and we would appreciate your availability during this period.

We look forward to working with you and thank you in advance for your assistance on this issue.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Ward', with a long horizontal stroke extending to the right.

Deputy Robert Ward  
Chairman  
Education and Home Affairs Scrutiny Panel

**Terms of Reference (Generic)**  
**Government Plan 2020**  
**Education and Home Affairs Scrutiny Panel**

The terms of reference for the review are as follows:

1. Note that sections/projects of the Government Plan will be allocated to Panels by the Government Plan Review Panel (GPRP) on a 'best fit' basis.
2. Undertake an in-depth review of the allocated sections/projects of the Government Plan 2020, considering:
  - Whether funded projects meet the Ongoing Initiatives, Common Themes and, ultimately, Common Strategic Priorities?
  - Ensuring that the projects and amendments to be lodged are consistent with the requirements of the Public Finances (Jersey) Law 201-
  - The level of resourcing, of all forms, allocated to projects and whether this is sufficient or excessive in enabling the project to meet its stated aims.
  - If project resource allocation is appropriate in relation to overall departmental budgets?
  - Whether funded projects align with Departmental objectives? [NB: if and where they exist]
  - Whether or not there are clear lines of accountability for each project?
  - The ongoing sustainability of projects.
3. Provide the GPRP with a report and any amendments by the date agreed.