

Dear Deputy Gardiner

**PAC Review of Estate Management**

Thank you for your letter dated 30<sup>th</sup> April in relation to the above matter. As Accountable Officer for the Probation Service I am pleased to provide you with the following information.

The Probation Service rents an office at 1 Lempriere Street which is maintained by Jersey Property Holdings (JPH). The annual rent is £82,000 which is 3% of the Service's total budget. Communication with JPH has been satisfactory overall in relation to the maintenance of our building though contracts for cleaning could be helpfully reviewed periodically to ensure that services are being received to the desired standard.

We have not undertaken an assessment of what land the department will need for the next year as it is likely our premises will remain fit for purpose providing it continues to be maintained adequately. We have not conducted an Asset Management plan or the other surveys described in Q5 of the review letter.

The Service has had no consultation with the Corporate Asset Board regarding plans for government offices although there has been some helpful discussion with the developers of Cyril Le Marquand House and JPH from April 2021 since that site was identified as the preferred option for offices.

I cannot recall consultation about the Public Estate Strategy.

We received an unannounced visit from a company about disability legislation compliance but there has been no ongoing consultation.

The Public Estates Strategy appears to provide the vision and detail for future years. There might be some further attention required to consider the best use of empty government owned buildings in order to make best use of the estate. It is anticipated that there might be reduced demand for some office space throughout the island given the changes of working practice in the last year. This might introduce more opportunities of co located premises with the private and third sectors.

Please let me know if I can provide any further information.

Yours Sincerely

Mike Cutland  
Chief Probation Officer

